



Scouts

Annual Report 2022/2023



OSCR

Scottish Charity Regulator

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Registered Charity
SC029771



ANNUAL REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2023

Secretary's Statement

Following another successful year for the 83rd Fife (Cairneyhill) Scout Group our members have continued to enjoy a programme of activities including progression through the various Scouting awards schemes and have gained numerous activity badges. The Group, based in Cairneyhill remains committed to providing an exciting programme of activities for those aged 6-25 from around the West Fife Villages area with a current membership of 103 members.

This year has seen the 83rd Fife (Cairneyhill) Scout Group celebrate its 40th anniversary and a celebratory group camp for all our sections is being arranged for early September this year. The group camp will be held at the Fordell Firs facility in Dunfermline with an exciting programme of activities and events on offer (details to be confirmed).

All Sections have continued to meet indoors and outdoors when able and activities have included cycling, pancake making, map reading, golfing, quizzes, Burns Night celebrations, building fires, community woodland clearing, challenges, building bird boxes, caving, experiencing other cultures and foods, climbing walls and hills to mention a few. More recently there have been local camps and some of the Scouts and Explorers have travelled to Windermere, Sweden, Switzerland, France, Germany, South Korea and Seoul for the World Scout Jamboree 2023. Please have a look at the section reports to find out the range of other activities the young people have been involved in over the year.

This would have been impossible if it wasn't for all our volunteers, leaders and parent helpers who give up their time to support the Sections and our Group's management committee. It is hoped we can recruit additional adult volunteers in the year ahead to strengthen our team in each of the four Sections, on our Management Committee and the Group Executive.

Please consider if you may be able to help support our Group. At present we require to recruit a **Chair, Treasurer, Hall Maintenance and parent representatives for Beavers, Cubs, Scouts and**

Explorers. Monthly meetings are held on a Sunday evening for an hour and are very informal.

There are also opportunities for new **Section Leaders.** Leaders are supported through training in programme delivery, child protection and safety. The structured programmes have a variety of activities, ideas and challenges to pick from and build the weekly meeting around. Leaders can be male or female and are over 18 years of age, so maybe you, a family member or friend could volunteer in the age group that suits you.

Volunteering is a fantastic way to meet new people and can help strengthen job applications by building on personal skills like teamwork, confidence and leadership. Full support is given for all roles. Please drop me an email if you wish further information. The more help that is offered, the more your young people will benefit.

The more you find out about the Scouting movement across the world the more you understand how amazing it is to be part of such a fantastic organisation, inspiring generations of young people to reach their potential and learn skills for life.

Finally, can we extend our thanks to all our current Leaders and volunteers for the learning and development opportunities that they offer our members as they progress through the sections. Scouting in Cairneyhill is most definitely a part of the community and we will continue to support our members to gain skills for life through progressive training awards and badges. Cairneyhill Scout Group is exceptional and we all feel very privileged to have been a part of it.

Please get in touch if you feel you may be able to offer to volunteer with the group.

Thank you.

Debbie Mackay

Secretary, Group Executive Committee

secretary@83rdfifescouts.org.uk

ACTIVITY REPORTS


FOR THE YEAR ENDED 31 MARCH 2023

Volunteering Opportunity

Would you be able to offer a few hours to support?

There are lots of different opportunities to develop new skills or build on existing experience and knowledge.

You may enjoy working with the young people to help them get the most out of scouting or prefer supporting behind the scenes.

	Learn new skills
	Meet new people
	Boost your career
	Improve your confidence

Interested? 📞 07785-304845 or email Secretary@83rdscouts.org.uk

Or Join the Adventure

	Beaver Scouts: Ages: 6 – 8 Tuesday: 6.30 to 8.00 pm Paul Hart: 07798-561430
	Cub Scouts: Ages: 8 - 10½ Monday: 6.30 to 8.00 pm Amanda Fyfe: 07966-225352
	Scouts: Ages: 10½ - 14 Wednesday: 6.30 to 8.30 pm David Salthouse: 07920-252546
	Explorer Scouts: Ages: 14 – 18 Wednesday: 8.30 to 10.00 pm Callum Farquhar: 07785-304845
All sections are open to both males and females	

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2023



The **Bronze Chief Scout's Award** is the highest award in the Beaver Scout Section and this year was achieved by the following Beavers: Logan Hunter, Riley Munro, Daisy Grant, Thomas Davies, Elsie Arnot, Coroghon Huis, Anna Morrison, Marcel Wilson.



The **Silver Chief Scout's Award** is the highest award in the Cub Scout Section.



The **Gold Chief Scout's Award** is the highest award in the Scout Section and this year was achieved by the following Scouts:

Fergus Dove



The **Platinum Chief Scout's Award** is the first award in the Explorer Scout Section and is comparable to the Bronze Duke of Edinburgh's Award.

ACTIVITY REPORTS

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Beaver Leadership Team:

Paul Hart, Jade Roe-Baynham, and
Meghan Hood, helped by Pamela Barton

Regular Young Leaders:

Cara Dove, Loki Hamilton, Gregor La
Trobe, Sophie Lacy and Adara Johnstone

Ages 6-8



Our numbers have stayed static throughout the year at 30 Beavers and we still have a waiting list of others eager to join us. We are very short of uniformed leaders, but are very grateful for all the parents taking their turn on our rota to ensure that we always have at least one adult for every 6 youngsters.

Summer Term 2022 saw the Beavers out and about hiking around Preston Island and across the Forth Road Bridge as well as helping plant the flower tubs outside the Scout Hall. We had a visit from West Fife Mini Professors to complete the Experiment Badge.

After the Summer we heard about their holidays, achieved the Cook's and Emergency Aid Badges, had lots of games chosen by the oldest ones moving up to Cubs and our end of term outing was to InnoPlate in Livingston.

After the October holidays we continued our ever-popular fires and cooking nights when sausages and marshmallows are heated and consumed. We celebrated St Andrews Night, completed our Communicator Badge, visited Dunfermline Fire Station and had a Christmas Crafts evening. We finished off the term with an outing to the Trampoline Centre at Alloa.

We had a very busy term at the start of 2023 with "23" challenges and then Burns' Night, Chinese New Year and Pancake Day involved lots of food. We had a movie and chips night and a Swedish night when we tasted sweets and juice and saw what the Explorers had been doing on their mid-term ski expedition there. We completed our Builders' Badge with a junk modelling night when they created some amazing things.

Our weekly programme allows the Beavers to complete the necessary requirement for their various challenge awards and to gain some activity badges. They can also work on activity badges at home and in other clubs that they are members of. We couldn't unfortunately offer any residentials during the past year due to a shortage of adult leaders, but we'll have our Group Camp in September and hope to arrange some sleepovers inside during the winter months.

A huge thank you to our Young Leaders without whom we really couldn't have coped – they come along each week, undertaking the volunteering element of their Scouting and Duke of Edinburgh's Awards and run games as well as bases for the Beavers on whatever the night's theme is.

Final thanks is to Karen Sapsed who acts as the Treasurer for the Beavers (another willing volunteer who gives her time to chase up Subs, submit GiftAid claims and make all the necessary payments). This frees up the Leaders time to organise the weekly meetings and complete the necessary risk assessments so that we can keep all your youngsters safe and sound.

"Give anything and everything
a go, you never know where it
might take you!"



Emma, Beaver Leader
and STEM Ambassador

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2023

Leaders:

Cub Scout Leader	Amanda Fyfe
Sectional Assistant	Dan Johnstone

Young Leader:	Fergus Dove
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Ages:	8-10½
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Our Cub Pack has had another busy year, packed with lots of games and activities – some counting towards badge work and some just for fun. Our numbers have stayed steady throughout the year at

between 24 and 27 cubs, which is enough for the number of leaders we have had.

We have had a few changes to our leadership team throughout the year, with Paul leaving at the end of the summer term due to work commitments, Ann leaving in the Autumn term when her son went up to Scouts and our parent helpers, Claire and Kai unable to come along due to work commitments as well. We were lucky enough to welcome Tolkien and Kaitlyn into our pack as Section Assistants in the Autumn term and they were a great asset until they had to leave in the last term when they both moved away for University. Thank you to all of them for making the cub pack a success.

We began our summer term with an Easter themed evening and the cubs decorated an easter egg (with prizes for the best ones) and took part in an egg drop challenge in small teams. Ann organised the gardener Badge and the cubs planted their own lettuce, beetroot, carrot and herb seeds and were challenged to look after them and keep a record of their growth. The cubs went on to work on their outdoor skills by learning how to use a compass and fire lighting (with marshmallows, of course) at the nearby woods. Five of our Cubs – Ryan, Leia, Remi, Scott & Caitlyn volunteered themselves to represent our cub pack in the Dunfermline District Mowgli Shield competition, which is a test of their Scouting skills and included knots, tracking, compass

bearings, pioneering and first aid. They had a great day and received a certificate in recognition of their achievement. The Queen's Platinum Jubilee

inspired us to have a small celebration in the hall with cakes which the cubs decorated. We also decorated top hats to take with us to the District Cub event later that month. Don Yard, ADC Cubs (who sadly passed away in June 2023) organised a celebratory event at Fordell Firs during which we enjoyed a scavenger hunt, sausage sizzle, hat competition and the lighting of a beacon. The Platinum Jubilee also gave a few of the Cubs the opportunity to plant a tree in the grounds of the local church. This was followed by the group AGM at which the cubs attending had a shot of the climbing wall, making and flying air powered rockets (thanks Paul) and a water games night.

Our science teacher leader, Paul, organised an outing to the Glasgow Science Centre and the cubs had a great day exploring the hands-on exhibits, being shown real meteorites and the exciting model of a nuclear reaction. Thanks to Paul for organising the trip and Paul, Ann and Amy for leading a group of cubs around the centre. The Cubs also took part in the Cairneyhill Gala Day parade and did a great job with their cowboy costumes, earning us a first place in the walking groups.

The Autumn term saw the cubs enjoying the trampoline and table tennis, continue our journey with learning the points of the compass (made easier by being able to eat the compass donut afterwards) and Ann's Cub Café where the cubs took turns at taking orders and serving up toast and hot chocolate. This was a popular activity amongst the cubs and one which we will be sure to repeat next year. The rest of the weeks of this term were

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2023

filled with activities which count towards the Cub Challenge badges which take a while to complete.

We celebrated Halloween with spooky games, pumpkin craft and Trick or Treating at the many doors in the Scout Hall. The cubs who hadn't already earned their Musician badge earned it when Tolkien ran a noisy and fun music evening. He taught the cubs how to play a few notes on a guitar and a ukelele and brought his drum box for the cubs to make some noise with. The eldest cubs earned their Chef badge this term with Tolkien and Kaitlyn helping them to plan a menu and make nachos, pizza and pancakes. It looked delicious and the cubs enjoyed eating it all. After a traditional Christmas craft evening (thanks go to Debbie who ran the biscuit icing base), the cubs enjoyed an end of term party with the fabulous Mick Magic and a visit from Santa.

The Spring term brought a Burns Night celebration – the cubs tasted some haggis, neeps and tatties and baked their own tartan shortbread. Most of the cubs were brave enough to recite the Scottish poems they had learnt at school which was good entertainment.

Scouts aims to build and develop young people's confidence, sense of adventure and outdoor skills, as well as encouraging them to explore their beliefs

Next, we celebrated Valentine's Day with iced biscuits and cards to give to someone special to them. Thank you to Ann who accompanied the Cubs on the Founders Day parade when I could not make it along. We finished the term and the year, with a hike to Crossford and back with easter eggs to find on the way back.

I would like to finish by thanking everyone who has supported the cub pack throughout the year – section assistants Paul, Ann, Tolkien and Kaitlyn; young leaders Fergus and Dan; the late Don Yard, ADC Cubs for organising the District competitions and events; Clare, Kai and Debbie for their extra help; every parent who has assisted at pack meetings; the dads who guarded the door in the winter; Karen Sapsed, our treasurer and of course, the Cubs themselves for taking part.

Amanda Fyfe

Cub Scout Leader

Scout Leader David Salthouse

Asst Scout Leader < Vacant >

Section Assistants:

Jane Dove,
Jade Roe-Baynham,
Juliet Armstrong-Pringle.

Supported by Sophie Lister

Ages 10 – 14½

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society with a strong focus on the outdoors.

SCOUTS

and attitudes and be creative. It offers them the independence to put these skills into practice at camps and even on international trips.

Through youth led example we encourage Scouts to have a say in planning and developing the activities and projects they want to take part in, giving them the chance to put their teamwork and leadership skills into practice. Scouts are encouraged to work together and take the lead on their own programme.

Challenge and Activity Awards – The core training programme for all Scouts is based around completion of 9 Challenge Awards to obtain the Chief Scout's Gold Award.

Much of the programme set to accomplish these

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FOR THE YEAR ENDED 31 MARCH 2023

awards rely on patrol activity, camping and other residential events so again these have now started to improve this year. The Scouts completed approximately 75 challenge, staged and activity awards this year.

We were also pleased to award the Gold Chief Scouts Award to Fergus Dove at last year's AGM. This is the highest award to be earned by Scouts before they move to Explorers.

Outings and Visitors – This year we have been able to meet all year without restrictions and the programme has returned to a more traditional pattern.

We managed a trip across the Forth Road Bridge, cycling the disused railway line to Alloa, fishing at Balmule, swimming at Grangemouth Pool, rafting at Townhill Lock, Church Parade for Founder's Day and Remembrance Sunday as well as compulsory visits to Hilton Woods for cooking! No year would be complete without our trip for Aberdour's Silver Sands beach for the end of year party and this year was no exception. Some of the braver scouts even swimming despite it not being the warmest day this year.

Several Scouts also attended some of the Scotland World Cup qualifying games at Hampden Park this year.

Expeditions and Camps – Due to leader availability and illness (getting Covid on the eve of the Strathaven Camp) expeditions and camps were limited this year. We did have a team enter the Gibb Bugle competition and also, 4 Scouts joined with 7 Explorers at the Blair Atholl Satellite Camp in July. This is good introduction to International Scouting and a great preparation for those who want to go on to apply for the full Jamborette once they are old enough.

Community and International – as well as the Satellite Camp, five Scouts were able to join the Explorers in the skiing expedition to Malung in Sweden in February. Despite the trials and tribulations of the return journey it didn't dampen their appetite for next year! Thanks to Sue for getting the Scouts home safely.

We have continued our support for environmental and community activities, including beach cleaning,

path building in Culross and clearance work with West Fife Woodland. For the second year running we created Christmas cards for residents in four local care homes which were very much appreciated by the staff and residents who don't have any family able to visit.

We had an interesting evening with Come Forth for Wildlife at the Cowdenbeath Wetland where we learnt more about the work undertaken to preserve and manage the wetland areas as well as each Scout then making a 'bug hotel' which were put up around the area.

Thanks - We are still without an Assistant Scout Leader so the troop remains reliant on the help from the Section Assistants. Thanks to Jade, Jane and Julie for their continued support throughout the year. We have also been very ably supported this year by Sophie who is working with the Scouts as part of her degree course. Thanks also to the parents who have turned up to support the weekly programme when we have needed a bit more help some evenings.

There are always opportunities for parents to assist either to in several roles on the Executive Committee or on a more regular basis to support the Troop. There are also opportunities for ad-hoc volunteering to help support the funding and running of the hall. If any parents feel they may be able to undertake any additional support with the Troop, please let me know and I am happy to discuss the various ways in which this support can be given.

Lastly, it would be remiss not to recognise the support that both the Executive and other uniformed leaders within the Group have provided this year. Often unsung and hidden from view this support is integral to the success of the Troop and the Group overall.

Thanks for your support as we have returned to more predictable times. I'm sure all the Scouts are really looking forward to 2023-2024 year when we hope to have a proper Summer Camp which has been missing over the last three years.

David Salthouse
Scout Leader

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FOR THE YEAR ENDED 31 MARCH 2023



EXPLORERS

Leaders:

Explorer Scout Leader	Callum Farquhar
Assistant Explorer Scout Leader	Bob Henderson
Section Assistant	Jerry Aird, Sue Salthouse
Skills Instructor	Andy Morgan
Ages:	14-18

It's been another busy year - 2022 celebrated 20 years of Explorers in the UK and here in Cairneyhill and looking back we've done so much in that period and 2023 is the 40th Anniversary of the Scout Group here in the village and again we've developed and achieved so much over that period. We have participated in a huge variety of national and District activities over the year including the Almost Haunted Halloween weekend at Meggernie to the Frozen Fifers camp at Nineacres. We were once again victorious in the District Explorer Quiz Competition – well done.

Outdoor & Adventure: We've continued climbing munros across Scotland as well as lots of local hikes along the West Fife Woodland Way, Fife Pilgrims' Way, local hills and on the Coastal Path. We've mountain biked at Glentress and cycled around Loch Leven. We've kayaked, canoed and paddleboarded at Lochore Meadows and climbed regularly in the Scout Hall. We've skied at Hillend as well as our week in Sweden.

Community Service: We've worked closely with West Fife Woodland Group and undertaken a number of environmental projects locally within Valleyfield Woods, along the beaches locally and at Valleyfield Community Garden. We've cut back vegetation, moved snowdrops, created paths and cleared mountains of litter. Great work everyone. Throughout the year we've provided a marquee hire service to local organisations and this has brought in much-needed funds.

Skills: During the winter nights we've undertaken a variety of activities from Bob Ross painting nights to cooking either inside or up the woods. We've played badminton and table-tennis and undertaken What3Words exercises around the village. Individually, everyone completes a personal

skill for their awards and there is a wide range from bookbinding to cooking being undertaken.

International: We had a very successful EuroTour in the summer of 2022 (a last-minute replacement for our cancelled visit to Japan) with the first week visiting the war graves and Menin Gate in Belgium; Cave-Biking in Netherlands; a day at the European Space Centre and a day at Walibi Theme Park. The second week was based in Austria visiting Dachau Concentration Camp and the BMW factory in Munich; hiking up to the Eagles' Nest; visiting the Red Bull Experience and the old town of Salzburg as well as swimming in the nearby lake and riding the mountain coaster. Our Snowsports week in Sweden went well until the flight home was cancelled. Alternative arrangements were made (at a cost, which to date still haven't been refunded by Ryanair). Plans are in hand for a Eurotour in the summer of 2023 to France, Germany and Switzerland and a visit to the national parks on the West Coast of USA in October 2023. We are also looking forward to welcoming our International friends to Blair Atholl in the summer of 2024 and to hearing all about Sophie's adventures at the 2023 World Scout Jamboree in South Korea.

Thanks to everyone who has helped over the past year – leaders, parents and Executive members. As always, it's a pleasure to work with the Explorers and to help them gain Skills for Life.

Callum Farquhar

Explorer Scout Leader

EXPLORERS 

Keeping young people safe It's everyone's responsibility

All adults in Scouts follow our code of behaviour

- Do** remember that you are a role model at ALL times, inside and outside Scouting. Set a good example for others to follow
- Do** treat everyone with dignity and respect in line with the Scouting Values
- Do** treat all young people equally - do not show favouritism
- Do** follow the adult-to-young person ratios at all times
- Do** remember that you have been placed in a position of trust - do not abuse this
- Do** report all allegations, suspicions and concerns immediately
- Do** remember that someone may misinterpret your actions
- Do** respect a young person's right to personal privacy
- Do** act within appropriate boundaries, even in difficult circumstances
- Do** encourage an open and transparent culture, where people can challenge inappropriate attitudes or behaviours
- Do** make everyone (young people, parents and carers, Young Leaders and other helpers) aware of our safeguarding arrangements and share our Yellow Card - our Code of Behaviour
- Do** create an environment where young people feel safe to voice their concerns
- Do** have separate sleeping accommodation for young people, adults and Young Leaders working with a younger section
- Do** plan activities that involve more than one other person being present, or at least within sight and hearing of others

- Do not** plan to be alone with a young person
- Do not** drink alcohol when you are directly responsible for young people and never allow young people on Scouting activities to drink alcohol
- Do not** trivialise abuse or let it go unreported
- Do not** join in physical contact games with young people
- Do not** overstep the boundaries between yourself and young people by engaging in friendships or sexual relationships
- Do not** allow activities that encourage bullying behaviour including initiation ceremonies, dares or forfeits
- Do not** use inappropriate, suggestive or threatening language, whether verbal, written or online
- Do not** rely on your reputation or position to protect you

If a young person is at immediate risk of harm call the police on 999 and then tell your Group Scout Leader or District Commissioner.

Young people

We want everyone in Scouts to be safe and happy. If an adult has made you feel bad or uncomfortable, either inside or outside of Scouts, please tell a leader or your parents/carer. We will listen to you and take you seriously.

Parents

If you are worried about a young person, or if you have concerns about an adult involved in Scouts, please tell a Leader or District Commissioner immediately.

If you are unsure what to do, contact:

- Scout Information Centre
0345 300 1818
- Safeguarding Team
safeguarding@scouts.org.uk
- NSPCC
0808 800 5000
help@nspcc.org.uk.

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scouts.org.uk/safeguarding

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TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2023.

Reference and administrative details

Charity Name	83rd Fife (Cairneyhill) Scout Group	
Charity Number	SC029771	
Principal Address	Northbank Road Cairneyhill Dunfermline KY12 8RN	
Website Address	www.83rdfifescouts.org.uk	
Current Trustees	< Vacant > < Vacant > Debbie MacKay Alan Johnstone Jeremy Aird Linda Evans Amanda Fyfe Paul Hart Paul Neal Karen Hopkins Eileen Robertson David Salthouse Susan Salthouse Karen Sapsed	Group Scout Leader Chair Secretary Treasurer Joined 30th October 2022
Other Trustees who served during the year	Alison Lowrie Lianne Hood	Resigned 25th June 2022 Resigned 25th June 2022
Trustees for the Scout Group	Callum Farquhar Drummond Cox Michael Brougham	Commissioner Chair Treasurer of East Scotland Region for the time being and their successors in office
Bankers	Bank of Scotland 1 Bothwell Street Dunfermline KY11 3AG	

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner Andrew Dove
2 Greenbank
Main Street
Low Valleyfield
Dunfermline
KY12 8TZ

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The Group is an unincorporated recognised Scottish Charity and is governed by the terms detailed in the constitution of The Scout Association (incorporated by Royal Charter in 1912) and as detailed in its Policy, Organisation and Rules (POR) and as amended by its Scottish Variations. It is a member of The Scout Association having accepted the aims of the Association.

Appointment of Trustees

New trustees are recruited in accordance with the Policy, Organisation and Rules (POR) of The Scout Association as and when required from existing and new contacts. Any newly appointed trustees are advised of the objectives and activities of the Group, and are to act in accordance with the Policy, Organisation and Rules of the Scout Association and the Charities & Trustee Investment (Scotland) Act 2005 in force at the date of appointment. Assistance and training is provided to new trustees by the existing trustees and all new Office Bearers are trained and validated in 5 Modules of The Scout Association's National Adult Training Scheme – Essential Information, Trustee Introduction, GDPR, Safety and Safeguarding. A full Induction Pack is provided to new members covering:

- The obligations of the Trustees
- Funding and the current financial position as set out in the latest accounts.

Trustees receive an annual update on their responsibilities.

Organisational Structure

The trustees meet 8 times a year and determine policy as well as reviewing finance and determining operational matters.

Risk Assessment

The Group is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. The Committee has carried out an assessment of all the major risks (including those related to Health & Safety) and is satisfied that it has systems or procedures in place to manage those risks. All Leaders, regular helpers and Office Bearers must be members of the Protecting Vulnerable Groups (PVG) scheme or have had an enhanced Disclosure through The Scout Association from Disclosure Scotland within the past 5 years. All adult members have also undertaken and been validated for GDPR to ensure that all personal data held by the Group is done so securely and in line with the current legislation. All adults are also required to complete Safety and Safeguarding Training every three years. During the past year the Group has had to create and have approved Covid-19 Risk Assessments in order to return to face-to-face Scouting outdoors and indoors. These are reviewed monthly and updated in line with changing government guidance. In addition, since January 2021 written risk assessments are in place for every activity being undertaken by each Section of the Scout Group.

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES & ACTIVITIES

The aim of the Group is to promote the purpose of Scouting which is that Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Group is organised in line with the Values of Scouting which are that as Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; co-operate with others, make friends.

Volunteers

In addition to 18 uniformed leaders, approximately 25 parents of young people attending the Scout Group helped with various activities to raise funds or just to help out. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated.

ACHIEVEMENTS & PERFORMANCE

It has been another successful year for the Scout Group with all of our members progressing through the Award Scheme, as well as gaining numerous Activity Badges. Each section has had its highlights and these are detailed earlier in the Annual Report. The Group provides a programme of activities including progression through the various Scouting awards. We link what we do to the four capacities of the Scottish Government's Curriculum for Excellence and try to develop successful learners; confident individuals; effective contributors; and responsible citizens. Where possible we ensure that our members are achieving a number of the experiences and outcomes set by the government. We provide activities for those aged 6-25 in the West Fife Villages area, based in Cairneyhill, with a current membership of 103.

The Scout Group in Cairneyhill provides a community facility for the village that is normally regularly used by the Primary School; Mothers & Toddlers; the Brownies; the Youth Club; Karate and Dance Groups; Adult Exercise Classes; Football Teams and for one-off lets. It is used as a Polling Station for elections. We also provide two 17-seater minibuses that are normally regularly used by a variety of local groups from playgroups to groups of those who are retired. Scouting in Cairneyhill is most definitely a part of the community, not apart from the community, and will continue to support others in the future.

FINANCIAL REVIEW

Overview

The accounts show a net deficit for the year of £1,300. (2022 – net deficit £10,771).

Charitable Expenditure in this financial year

The impact of the rise in energy costs on the Group was limited to an extent the use of Fixed Term supply contracts, these have now expired however the ongoing costs are manageable. The group has also been impacted by increased costs for cleaning, insurance, etc., which is the 83rds part of the well reported Cost of Living increases. On a more positive note, the significant costs of minibus repairs incurred in previous years have been reduced resulting in a surplus of approximately £5k for the Group. Hall Hires have seen a return to pre-Covid levels, generating income of £5.2k. The costs this year for building maintenance have been

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2023

minimal, allowing the Group to reduce overall outgoings. The 83rd are well placed to continue to operate on a sound financial basis.

Reserves Policy

The Group Executive Committee have agreed that the level of free reserves that are required to sustain operations in the event of unforeseen adverse future financial events should be a minimum of three months operating costs. Free reserves as at 31 March 2023 amounted to £25,347 (2022: £31,151) and this exceeds the current requirements.

FUTURE PLANS

The Group remains committed to providing an exciting programme of activities for those aged 6-25 in the West Fife Villages area, helping them gain skills for life through progressive training awards and badges. We hope to recruit additional adult volunteers in the year ahead to strengthen our leadership teams in each of the four Sections and on our Management Committee, the Group Executive.

APPROVAL

This report was approved by the trustees on 20 August 2023 and signed on their behalf by:

Debbie Mackay

Debbie Mackay
Secretary



INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner's Report to the Trustees of 83rd Fife (Cairneyhill) Scout Group

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 16 to 20.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply.

It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter came to my attention: -

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andrew Dove

Andrew Dove, FCCA

2 Greenbank

Main Street

Low Valleyfield

Dunfermline

KY12 8TZ

30th August 2022

STATEMENT OF BALANCES

AS AT 31 MARCH 2023

	Note	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
Receipts					
Donations					
Membership subscriptions		9,050		9,050	8,347
Gift aid		3,170		3,170	5,482
Other donations		1,110		1,110	1,025
Grants	5	1,000	6,300	7,300	13,500
Fund Raising		230	18,182	18,412	8,030
Trading Income					
Hire of Motor Vehicles		19,240		19,240	16,332
Hire of Scout Hall		5,268		5,268	4,588
Investment Income		32		32	0
Other Charitable Activities					
Scout Programme		28,023		28,023	18,448
		67,123	24,482	91,605	75,751
Payments					
Membership Subscriptions to District		3,862		3,862	3,600
Charitable Activities					
Motor Vehicles		14,491		14,491	18,415
Scout Hall		10,812		10,812	31,478
Scout Programme		43,416	19,978	63,394	32,886
Governance Costs					
AGM Costs					
Annual Report & Accounts		346		346	145
Independent Examination					
		72,927	19,978	92,905	86,523
Surplus/(Deficit) for year		(5,804)	4,504	(1,300)	(10,771)

The Notes on pages 18 to 20 form an integral part of these accounts.

STATEMENT OF BALANCES

AS AT 31 MARCH 2023

	Note	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Funds Reconciliation					
		£	£	£	£
Balance as at 01 April 2022		31,151	3,207	34,358	45,129
Surplus/(Deficit) for year		(5,804)	4,504	(1,300)	(10,771)
Balance as at 31 March 2023		25,347	7,711	33,058	34,358
Bank & Cash Balances					
Cash at Bank		25,347	7,711	33,058	34,358
Other Assets					
Fixed Assets	6	446,462	-	446,462	457,050
Debtors	7	13,908	-	13,908	9,152
		460,370	-	460,370	466,202
Liabilities					
Creditors	8	(51)	-	(51)	43

These accounts were approved by the trustees 20th August 2023 and signed on their behalf by:

Debbie Mackay

Alan Johnstone

Debbie Mackay
Secretary

Alan Johnstone
Treasurer

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Designated funds are unrestricted funds that the trustees have agreed to keep for a specific purpose in furtherance of the objects of the charity.
- (c) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (d) The purposes of the funds are shown in Note 0.

3. Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

4. Transactions with trustees and related parties

- (a) No remuneration or other benefits were paid to trustees during the year, or in the previous year
- (b) No expenses were reimbursed to the trustees during the year, or in the previous year.
- (c) There were no other related party transactions during the year, or in the previous year.

5. Grants Received

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Scottish Government Summer of Play	-	-	-	755
Covid 19 Business Support	-	-	-	13,000
Bank of Scotland Foundation	500	-	500	500
Fife Council	-	500	500	-
Japan Society	-	1,000	1,000	-
GB Sasakawa Foundation	-	4,800	4,800	-
PwC Charitable Foundation	500	-	500	-
	1,000	6,300	7,300	14,255

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

6. Fixed Assets

		2023	2022
		£	£
Scout Hall	Construction cost	250,000	250,000
Motor Vehicles	Cost less 25% p.a.	10,488	13,984
Equipment	Insurance replacement value	185,974	185,974
		<u>446,462</u>	<u>449,958</u>

7. Debtors

	Total	Total
	2023	2022
	£	£
Gift Aid	526	1,306
Hall Hires	1,200	417
Minibus Hires	1,678	33
Travel Insurance Company	1,230	
Ryanair	9,274	
	<u>13,908</u>	<u>1,756</u>

8. Creditors

	Total	Total
	2023	2022
	£	£
62nd Fife (Crossford) Scout Group	(51)	
	<u>(51)</u>	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

9. Movements in Funds

	As at 31/03/2022	Receipts	Payments	As at 31/03/2023
<u>Unrestricted Funds</u>	£	£	£	£
General Fund	31,151	67,123	(72,927)	25,347
<u>Designated Funds</u>				
<u>Restricted Funds</u>				
Explorers Fundraising Account	3,207	24,482	(19,978)	7,711
Scottish Government Summer of Play	-	-	-	-
				-
Total Funds	34,358	91,605	(92,905)	33,058

10. Purpose of Funds

General Fund	Unrestricted funds that can be used at the discretion of the trustees in furtherance of the objects of the charity.
Explorers Fundraising	A restricted fund for monies raised by the Explorers to be used by them on future activities, for example expeditions abroad.

“Don’t underestimate how much you have learnt from being a Scout. Let people know that you have what employers and admission officers want: true Skills for Life.”

- Andrew Sharkey, Chief Commissioner of Scotland





