



Scouts

83rd Fife
(Cairneyhill)

Annual Report 2020/2021



OSCR
 Scottish Charity Regulator
www.oscr.org.uk
 Registered Charity
 SC029771



ANNUAL REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

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ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021

Secretary's Statement

What a difference a year makes. The impact of the Coronavirus pandemic on activities has been massive, however scouting in the Group has continued as much as possible in line with Government restrictions.

Since March 2020 face to face meetings for Beavers, Cubs, Scouts and Explorers have been held when allowed. There was a short period of time when our meetings were able to be held indoors, but in the main we have been outdoors exploring the local villages, walks and woodlands. The older sections have been volunteering with West Fife Woodlands to improve the walkways and some have used these activities towards their Duke of Edinburgh and Scouting awards.

Interactive online meetings have been held once we were no longer allowed to meet face to face and the ingenuity of activities has been incredible. This has allowed the young people to continue working on badges and activities to support the completion of community challenges etc. Check out the information on all sections later in this report.

Our finances have taken a real hit this year with virtually no income from hall bookings, many fewer minibus hires, almost no marquee hires and all of our usual fundraising events such as gala days cancelled. However, we have been extremely grateful for the financial support from the Government's Coronavirus Business Support Scheme which has made a tremendous difference.

Many thanks to Dean Hopkins who has volunteered his time and made the most of the hall being empty to refresh the paint internally. The hall looks amazing and we can't wait for everyone to be able to see it for themselves once we can hold indoor meetings again.

We are now looking at how we can improve the external fabric of the building and the area of ground around the front door and these will be our projects for the forthcoming year.

We have opportunities for you to volunteer your time to the Group. Would you like to be supported to be a Beaver Scout Leader with the youngest 6- to 8-year-old section; join our Executive Committee to support behind the scenes; have a trade, skills or materials you can offer or become the Chairperson? Thankfully we are in the fortunate position to feel secure in the future of our Group and any support you can offer us will be greatly appreciated - just drop me an email and we can see what suits you.

Welcome to our new Section Assistants who joined within the past year - their skills and experience are being put to good use and we hope that they will find their new roles rewarding whilst learning and developing within our fabulous team of volunteers.

Lastly, a big well done to all those volunteer Leaders, Assistants, parents and carers for supporting the Group and Section activities and allowing young people to continue to experience the benefits of scouting during this challenging time.

Alison Lowrie

Secretary, Group Executive Committee



ACTIVITY REPORTS


FOR THE YEAR ENDED 31 MARCH 2021

Volunteering Opportunity

Would you be able to offer a few hours to support?

There are lots of different opportunities to develop new skills or build on existing experience and knowledge.

You may enjoy working with the young people to help them get the most out of scouting or prefer supporting behind the scenes.

 <p>Make A Difference Volunteer</p>	Learn new skills
	Meet new people
	Boost your career
	Improve your confidence

Interested? 📞 07785-304845 or email Secretary@83rdscouts.org.uk

Or Join the Adventure

	<p>Beaver Scouts: Ages: 6 – 8 Tuesday: 6.30 to 8.00 pm cairneyhillbeavers@gmail.com</p>
	<p>Cub Scouts: Ages: 8 - 10½ Monday: 6.30 to 8.00 pm Amanda Fyfe: 07966 225352</p>
	<p>Scouts: Ages: 10½ - 14 Wednesday: 6.30 to 8.30 pm David Salthouse: 07920 252546</p>
	<p>Explorer Scouts: Ages: 14 – 18 Wednesday: 8.30 to 10.00 pm Callum Farquhar: 07785 304845</p>
<p>All sections are open to both males and females</p>	

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021



The **Bronze Chief Scout's Award** is the highest award in the Beaver Scout Section and this year was achieved by the following Beavers:

**Cameron Burns, Sam Howieson,
Matthew McDonald, Owen Paterson
and Cooper Strachan**



The **Silver Chief Scout's Award** is the highest award in the Cub Scout Section and this year was achieved by the following Cubs:

**Joseph Jones, Kyle McCreadie
and Jamie Smith**



The **Gold Chief Scout's Award** is the highest award in the Scout Section and this year was achieved by the following Scouts:

Jack Howieson

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021

Beaver Leadership Team:

Callum Farquhar & Amanda Fyfe

Helped by Margaret Bromley and Jiki Lim

Regular Young Leaders:

Stewart Allan, Ella Coppins,

Aidan Kane and Loki Hamilton

Ages 6-8



With no Beaver Scout Leaders, Callum as Explorer Scout Leader along with the four Young Leaders and helped by parents Amanda, Margaret and Jiki have kept the programme running throughout the past year. We have a full Colony with 24 youngsters and we have tried to provide a varied programme of activities, face-to-face when we could and online via Zoom during lockdown.

When we came back after the summer holidays, we planted up the flower tubs outside the Scout Hall with Cairneyhill in Bloom; visited Fordell Firs for a session of Archery and the Bungee Trampoline; had fires up the woods where we've roasted sausages and marshmallows; cycled around Preston Island; made Pizzas on fires; and walked in Valleyfield Woods learning about the local wildlife. In early October we said farewell to our oldest Beavers who were moving on to Cubs and were delighted that they had achieved their Bronze Chief Scout's Awards. Although we were sad to see them go, it gave us room to welcome fourteen new Beavers to enjoy the adventure.

During the winter term we were lucky to be inside and they enjoyed a Halloween night; an evening looking at Remembrance Day; two evenings completing their International Badge (looking at Japan); their Health & Wellbeing Badge; a St Andrew's Day programme; their Safety Badge; and a night of Christmas Crafts. We finished off the term with a visit to the Adventure Golf at Halbeath and a morning in the Scout Hall with inflatables.

During lockdown we met weekly on Zoom with Chinese New Year, Pancake Day and Burns' Night providing great themes for meetings. We also completed the Builder Badge (using spaghetti and marshmallows) and the Experiment Badge with the

help of West Fife Mini-Professors. They certainly loved playing Dobble online and most meetings finished with a game of that. We baked lemonade scones, learnt about folding our neckers and had some international quizzes. To finish off the term we had a number of visitors joining with other Beavers from across Dunfermline District. The Crazy Hen Lady taught us all about chickens; Dylan's Reptile Time brought us face to face with lots of really interesting beasts; Horrible Histories and Cool Creatures had some more amazing animals to meet; and Cameron Young's Magic show was just incredible. Enjoyed by everyone.

Luckily, lockdown ended and the clocks changed just in time for us to finish off the term face-to-face again, with some games and the cooking of marshmallows and sausages on fires outside the Scout Hall.

We managed to arrange a virtual Easter Egg Hunt around the village using the What3Words App for the Easter holidays. What a year it has been!

We've provided all the Beavers with a small Birthday Gift and a little something at Christmas.

Cairneyhill Beavers NEEDS you!!

We need Beaver Leaders - do you have the time and enthusiasm required to be able to offer your support in running the group? Without more volunteers the Beaver Colony is at risk of closing. Amanda's and Margaret's children will be moving up to Cubs soon, so we need new parent volunteers to step forward now. Full support and training are offered. Please contact secretary@83rdscouts.org.uk if you could regularly give an hour a week to assist - it really is fun and volunteering has been proven to be #GoodforYou.

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021



Leaders:

Cub Scout Leader	Amanda Fyfe
Assistant Cub Scout Leader	Paul Neal
Sectional Assistants	Alasdair MacPhail, Ann Shankland

Young Leaders:

Tolkien Hamilton, Mhairi Hood,
Dan Johnstone

Ages: 8-10½

This year has certainly been different, but we have still been kept busy with a variety of activities and games, both face-to-face when we could and online via Zoom.

We ended the year with a pack of 21 Cubs having welcomed eight new cubs into our pack since September and said goodbye to three cubs who moved up to Scouts. A huge 'Well Done' to those three cubs who all earned their Chief Scout's Silver Award before moving up to Scouts.

We also said goodbye to our Assistant Cub Scout Leader, Michael McCreddie. We will miss Mike (especially at camps) and I'd like to thank him for all that he has done for our Cubs.

However, we were very lucky to have two parents, Paul Neal and Ann Shankland, volunteer to join us as Leaders. We are very grateful to them for volunteering as without adult assistance our Cubs cannot take part in scouting activities.

With only outdoor meetings allowed after the summer holidays we started the term with a games evening to welcome everyone back, followed by a walk to the woods in Cairneyhill where the cubs lit fires and toasted marshmallows. We finished the term with two evenings working on the Naturalist badge with the Cubs collecting and identifying various leaves, plants and bugs.

In the Winter term we were lucky to be able to meet indoors and the Cubs enjoyed Halloween games; making their own poppies for Remembrance Day; painting and racing wooden cars; a Bingo evening with prizes; completing some of the requirements of the Astronomer's badge and a Christmas craft night. Thanks to Paul, we had an

inflatable fun evening to finish the term with a bouncy castle and slide.

During the second lockdown, we moved to weekly Zoom meetings. Paul covered the Digital Citizen badge requirements with the Cubs for the first two weeks and then we celebrated Chinese New Year by making window flowers, finding out about the Chinese Zodiac and playing a Chinese themed game of Dobble. We completed the International badge by making a poster of facts about China. The Cubs also learnt about Lord Baden-Powell for Founders Day and Ann organised a ceramic ornament paint-at-home evening which was great fun.

Towards the end of term our cubs were invited to join the Beavers for two special Zoom meetings – Dylan's Reptile Time and Cameron Young's Magic Show, which they thoroughly enjoyed. The cubs finished the term by sharing their ideas of the activities they wanted to do once we could meet up again and I'm hopeful that we'll be able to do most of them next year.

I'd like to finish by thanking everyone who has supported the cub pack throughout the year – the leaders, Paul and Ann; the young leaders, Alasdair, Tolkien, Mhairi and Dan; Karen Sapsed, our treasurer and of course, the cubs themselves for taking part.

Amanda Fyfe

Cub Scout Leader

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021



Leaders:

Scout Leader	David Salthouse
Assistant Scout Leader	< Vacant >
Section Assistants	Alison Lowrie, Jade Roe, Juliet Armstrong-Pringle, Jane Dove
Ages:	10½-14

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society with a strong focus on the outdoors.

Scouts aims to build and develop young people's confidence, sense of adventure and outdoor skills, as well as encouraging them to explore their beliefs and attitudes and be creative. It offers them the independence to put these skills into practice at camps and even on international trips.

Through youth led example we encourage Scouts to have a say in planning and developing the activities and projects they want to take part in, giving them the chance to put their teamwork and leadership skills into practice. Scouts are encouraged to work together and take the lead on all sorts of projects, from community-based work to planning games and activities for their meetings.

Obviously 2020 has been like no other (at least in my lifetime) and it is a great testament to the Scouts that they adapted to the changes as restrictions were set, lifted and re-set throughout the year meaning that we had to be a lot more agile and flexible in our delivery.

Challenge and Activity Awards – The core training programme for all Scouts is based around completion of 9 Challenge Awards to obtain the Chief Scout's Gold Award.

Much of the programme set to accomplish these awards rely on patrol activity, camping and other residential events so there has been a limit on what we have been able to complete towards these goals this year. Despite the restrictions we have been able to achieve some parts of the awards.

Outings and Visitors– Like all aspects of life this year, we have had to adapt as changes in levels affected what we could do and where we could do

this. Several new words entered everyday conversation this year.

Back in the summer of 2020 little did we realise that Zoom would come to mean so much more than just a multi-coloured ice lolly!

Similarly, no on-line meeting would be complete without dobbles, Sli.do surveys and programme activity word clouds.

On the positive side, on-line meetings meant that no-one else could see the leader's red faces and poor attempts at exercise trying to keep up with Julie's cousin's fast and furious workout recorded for us as part of the Fitness Challenge. The other great advantage was the on-line cooking meant no mess to clear up in the hall afterwards! Who knew before Covid came along you could make great scones with flour, double cream and lemonade! Apparently natural yoghurt works just as well in place of the cream.

A few willing and unwilling pets were dragged into our virtual pet show and we gave Barry Norman a run for his money in our film review night. The oldies showing their age with their choices and some new "modern" films were picked by the scouts. A cultural learning experience all round!

Despite the restrictions we had a great attendance at the virtual Church Parade this year for Founders Day. We also joined with other sections to hear about mental health, reptiles, Mountain Rescue as well as life in Japan including effects of the devastating tsunami in 2011 and the recovery 10 years on amongst others.

We also managed a trip across the Forth Road Bridge, making sure we stopped just short of 'landing' in Lothian to stay within our lockdown exercise area.

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021

Expeditions and Camps – Little did we know at the time that the joint Expedition Camp with the Explorers in the pouring rain and wind at Bonaly in March 2020 would be the last opportunity for such activity for the rest of the year and beyond. That did not stop us altogether and we did have Scouts attending a number of virtual camps over the year. These included The Great Indoors Weekender Camp and a somewhat warmer and dryer WinterCamp this January!

This is probably the one area that Covid has had the most significant impact on and when we can return to this it will be a sign that we are returning to a new normal.

District Events – Like many other activities this year, District Events suffered greatly due to the impact and restrictions imposed by Covid19. All the competitions were cancelled with the exception of the District Scout and Guide Quiz. Like much of our lives this year, the quiz was held on-line and the team did well to finish 4th overall. Hopefully, as with all the other aspects of Scouting, we will see some of the regular camping and outdoor District events return next year when conditions allow.

Community and International – Despite no foreign travel for us or overseas visitors attending events in Scotland that didn't stop us taking part in global and national fundraising support. This included the Hike to the Moon activity raising funds for The Great Night In with BBC Comic Relief and Children in Need. We also joined in with other sections in support for the Race Around The World fundraising for Scout Groups most affected by Covid restriction. Well done to all involved either in clocking up the Kms or raising funds.

We used the warm evenings and weekends to explore new areas of our local community. Over the summer we walked the entire West Fife Woodland Walk, both in various sections and, twice, in a complete circuit.

We also used the good weather in the summer to volunteer with the Woodlands Group to improve the accessibility of footpaths in and around Shiresmill and Valleyfield Woods.

Thanks - We are still without an Assistant Scout Leader so the troop remains reliant on the help from the Section Assistants. Thanks to Alison, Jade and Julie for their continued support this year.

We are pleased to welcome Jane who has also joined us this year as a Section Assistant. You have all been a great help in what has been an interesting year.

Hopefully with the additional support we can allow Alison to concentrate on her primary role in the Group as our Group Secretary.

Thanks also to Darren and Mike for their support to the troop. Unfortunately, due to work and family commitments, they have both decided to step back from their roles this year.

As well as this regular support the Troop wouldn't be able to function without the support provided by other parents and carers who have been able to attend when asked. Over the last year with all the changes and unpredictable programming you have all played a huge part, not only in being flexible with last minute changes to the activities, encouraging your children to attend and in practical support whether taking groups cycling, manning night hike bases in the middle of the woods or just being able to lead smaller groups to allow us to maintain social distancing throughout the year.

There are always opportunities for parents to assist in several roles by becoming section rep on the Executive Committee, volunteering for some of the activities required over the year to help support the funding and running of the hall. If any parents feel they may be able to undertake any additional support with the Troop, please let me know and I am happy to discuss the various ways in which this support can be given.

Lastly, it would be remiss not to recognise the support that both the Executive and other uniformed leaders within the Group have provided this year. Often unsung and hidden from view this support is integral to the success of the Troop and the Group overall.

Thanks for your support in what has been totally unprecedented times. I and I'm sure all the Scouts are really looking forward to 2021-2022 year when we can hopefully get back to many of the core parts of our programme.

David Salthouse
Scout Leader

ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2021



EXPLORERS

Leaders:

Explorer Scout Leader

Callum Farquhar

Assistant Explorer Scout Leader

Bob Henderson

Section Assistant

Jerry Aird, Sue Salthouse

Skills Instructor

Andy Morgan

Ages:

14-18

What a year! Despite the Government imposed restrictions on camping and travel outwith Scotland (and even Fife at times) we have tried to maintain an active and varied programme (face-to-face when we could) and online during the two periods of lockdown. I would pay tribute to the patience of everyone and their willingness to follow whatever rules and restrictions were in place – it's not been easy when we were all used to monthly camps and regular visits abroad, but hopefully there's light at the end of the tunnel and we'll be able to do much more in the year ahead.

We used the periods of lockdown to help our members gain Food Hygiene and First Aid qualifications. **#skills for life** are what our members achieve and this is partly through their participation in the Duke of Edinburgh's Award scheme undertaking volunteering, physical activity, an expedition and skills over the year. However, in addition we try and prepare them for the world of work and through our Intermediate Labour Market we employ the Explorers @ £5 per hour giving them valuable work experience undertaking marquee hires and leaflet/magazine distribution. We usually catered at large events as well as providing the baggage service at many of Scotland's marathons and road races and hopefully these will return during the year. This money allows Explorers to pay for their expeditions without relying on contributions from their parents. We provide employment references as required, based on their experience and expertise.

Each term the members discuss and decide what activities they'd like to do and despite the restrictions this continued over the past year. Equally, helping the younger sections as Young Leaders gives our members valuable skills and helps to develop their leadership potential. They use this volunteering towards their Duke of

Edinburgh's and count the hours towards the Saltire Awards that recognize youth volunteering. We are delighted that so many of our members are willing to give up additional hours to help out at Beavers and Cubs.

Getting out and doing activities is so important for young people's mental and physical wellbeing and we decided to offer a full programme of activities during the school October and Easter holidays. In October we could travel outwith Fife so we went skiing at Hillend; Mountain Biking at Glentress; cycling from Falkirk to Edinburgh; hiking in the Ochills and the Lomond Hills; Paddleboarding at Lochore Meadows; and backwoods cooking locally.

The Easter holidays saw us confined to Fife, but 15 days of activity saw local cycles; FootGolf at Cluny Clays, landyachting; rafting on Townhill Loch; Backwoods Cooking; and our main challenge to walk the 120 miles of the Fife Coastal Path from Kincardine to Newburgh. The weather although cold, stayed dry throughout the two weeks for us.

We have also worked with West Fife Woodlands Group over the year, carrying out a number of different projects to improve the local environment.

Thanks to everyone who has helped over the past year – leaders, parents and Executive members. As always, it's a pleasure to work with the Explorers and to help them gain Skills for Life.

Callum Farquhar

Explorer Scout Leader

EXPLORERS 

Keeping young people safe

It's everyone's responsibility

All adults in Scouts follow our code of behaviour

- Do** remember that you are a role model at ALL times, inside and outside Scouting. Set a good example for others to follow
- Do** treat everyone with dignity and respect in line with the Scouting Values
- Do** treat all young people equally - do not show favouritism
- Do** follow the adult-to-young person ratios at all times
- Do** remember that you have been placed in a position of trust - do not abuse this
- Do** report all allegations, suspicions and concerns immediately
- Do** remember that someone may misinterpret your actions
- Do** respect a young person's right to personal privacy
- Do** act within appropriate boundaries, even in difficult circumstances
- Do** encourage an open and transparent culture, where people can challenge inappropriate attitudes or behaviours
- Do** make everyone (young people, parents and carers, Young Leaders and other helpers) aware of our safeguarding arrangements and share our Yellow Card - our Code of Behaviour
- Do** create an environment where young people feel safe to voice their concerns
- Do** have separate sleeping accommodation for young people, adults and Young Leaders working with a younger section
- Do** plan activities that involve more than one other person being present, or at least within sight and hearing of others

- Do not** plan to be alone with a young person
- Do not** drink alcohol when you are directly responsible for young people and never allow young people on Scouting activities to drink alcohol
- Do not** trivialise abuse or let it go unreported
- Do not** join in physical contact games with young people
- Do not** overstep the boundaries between yourself and young people by engaging in friendships or sexual relationships
- Do not** allow activities that encourage bullying behaviour including initiation ceremonies, dares or forfeits
- Do not** use inappropriate, suggestive or threatening language, whether verbal, written or online
- Do not** rely on your reputation or position to protect you

If a young person is at immediate risk of harm call the police on 999 and then tell your Group Scout Leader or District Commissioner.

Young people

We want everyone in Scouts to be safe and happy. If an adult has made you feel bad or uncomfortable, either inside or outside of Scouts, please tell a leader or your parents/carer. We will listen to you and take you seriously.

Parents

If you are worried about a young person, or if you have concerns about an adult involved in Scouts, please tell a Leader or District Commissioner immediately.

If you are unsure what to do, contact:

- Scout Information Centre
0345 300 1818
- Safeguarding Team
safeguarding@scouts.org.uk
- NSPCC
0808 800 5000
help@nspcc.org.uk.

Version 1 July 2019

scouts.org.uk/safeguarding

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TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	83rd Fife (Cairneyhill) Scout Group	
Charity Number	SC029771	
Principal Address	Northbank Road Cairneyhill Dunfermline KY12 8RN	
Website Address	www.83rdscouts.org.uk	
Current Trustees	< Vacant > < Vacant > Alison Lowrie Alan Johnstone Jeremy Aird Colin Campbell Amanda Fyfe Lianne Hood Karen Hopkins Paul Neal Helen Newton Eileen Robertson David Salthouse Susan Salthouse Karen Sapsed	Group Scout Leader Chair Secretary Treasurer
Trustees for the Scout Group	Callum Farquhar Gordon Coupar John Holme	Commissioner Chair Secretary <i>of East Scotland Region for the time being and their successors in office</i>
Bankers	Bank of Scotland 1 Bothwell Street Dunfermline KY11 3AG	

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner Andrew Dove
 2 Greenbank
 Main Street
 Low Valleyfield
 Dunfermline
 KY12 8TZ

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The Group is an unincorporated recognised Scottish Charity and is governed by the terms detailed in the constitution of The Scout Association (incorporated by Royal Charter in 1912) and as detailed in its Policy, Organisation and Rules (POR) and as amended by its Scottish Variations. It is a member of The Scout Association having accepted the aims of the Association.

Appointment of Trustees

New trustees are recruited in accordance with the Policy, Organisation and Rules (POR) of The Scout Association as and when required from existing and new contacts. Any newly appointed trustees are advised of the objectives and activities of the Group, and are to act in accordance with the Policy, Organisation and Rules of the Scout Association and the Charities & Trustee Investment (Scotland) Act 2005 in force at the date of appointment. Assistance and training is provided to new trustees by the existing trustees and all new Office Bearers are trained and validated in 5 Modules of The Scout Association's National Adult Training Scheme – Essential Information, Trustee Introduction, GDPR, Safety and Safeguarding. A full Induction Pack is provided to new members covering:

- The obligations of the Trustees
- Funding and the current financial position as set out in the latest accounts.

Trustees receive an annual update on their responsibilities.

Organisational Structure

The trustees meet 8 times a year and determine policy as well as reviewing finance and determining operational matters.

Risk Assessment

The Group is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. The Committee has carried out an assessment of all the major risks (including those related to Health & Safety) and is satisfied that it has systems or procedures in place to manage those risks. All Leaders, regular helpers and Office Bearers must be members of the Protecting Vulnerable Groups (PVG) scheme or have had an enhanced Disclosure through The Scout Association from Disclosure Scotland within the past 5 years. All adult members have also undertaken and been validated for GDPR to ensure that all personal data held by the Group is done so securely and in line with the current legislation. All adults are also required to complete Safety and Safeguarding Training every three years. During the past year the Group has had to create and have approved Covid-19 Risk Assessments in order to return to face-to-face Scouting outdoors and indoors. These are reviewed monthly and updated in line with changing government guidance. In addition, since January 2021 written risk assessments are in place for every activity being undertaken by each Section of the Scout Group.

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES & ACTIVITIES

The aim of the Group is to promote the purpose of Scouting which is that Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Group is organised in line with the Values of Scouting which are that as Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; co-operate with others, make friends.

Volunteers

In addition to 18 uniformed leaders, approximately 25 parents of young people attending the Scout Group helped with various activities to raise funds or just to help out. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated.

ACHIEVEMENTS & PERFORMANCE

It has been another successful year for the Scout Group with all of our members progressing through the Award Scheme, as well as gaining numerous Activity Badges. Each section has had its highlights and these are detailed earlier in the Annual Report. The Group provides a programme of activities including progression through the various Scouting awards. We link what we do to the four capacities of the Scottish Government's Curriculum for Excellence and try to develop successful learners; confident individuals; effective contributors; and responsible citizens. Where possible we ensure that our members are achieving a number of the experiences and outcomes set by the government. We provide activities for those aged 6-25 in the West Fife Villages area, based in Cairneyhill, with a current membership of 104.

The Scout Group in Cairneyhill provides a community facility for the village that is normally regularly used by the Primary School; Mothers & Toddlers; the Brownies; the Youth Club; Karate and Dance Groups; Adult Exercise Classes; Football Teams and for one-off lets. It is used as a Polling Station for elections. We also provide two 17-seater minibuses that are normally regularly used by a variety of local groups from playgroups to groups of those who are retired and manage an 8-seater minibus for Fife Council for use by those throughout the West Fife Villages. Scouting in Cairneyhill is most definitely a part of the community, not apart from the community, and will continue to support others in the future.

FINANCIAL REVIEW

Overview

The accounts show a net surplus for the year of £27,842 (2020 – net deficit £3,415).

Reserves Policy

The Group Executive Committee have agreed that the level of free reserves that are required to sustain operations in the event of unforeseen adverse future financial events should be a minimum of three months operating costs. Free reserves at 31 March 2021 amounted to £53,252 (2020: £25,354) and this exceeds the current requirements, but plans are in hand for major expenditure early in the new financial year.

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

FUTURE PLANS

The Group remains committed to providing an exciting programme of activities for those aged 6-25 in the West Fife Village area and is looking forward to the easing of lockdown measures. We have plans to carry out replacement work on the facias of the hall and to tarmac the area at the front door over the next year as well as purchasing additional equipment to make getting back to activities and camping under the new restrictions easier.

APPROVAL

This report was approved by the trustees on 23rd May 2021 and signed on their behalf by:

Alison Lowrie

Alison Lowrie

Secretary



INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of 83rd Fife (Cairneyhill) Scout Group

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 16 to 20.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply.

It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter came to my attention: -

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andrew Dove

Andrew Dove, FCCA

2 Greenbank

Main Street

Low Valleyfield

Dunfermline

KY12 8TZ

24th May 2021

STATEMENT OF RECEIPTS & PAYMENTS

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
Receipts					
Donations					
Membership subscriptions	5	1,923		1,923	4,120
Gift aid					
Other donations		500		500	83
Grants	6	32,250	1,144	33,394	8,892
Fund Raising		1,975		1,975	26,402
Trading Income					
Hire of Motor Vehicles		11,284		11,284	16,662
Hire of Scout Hall		231		231	6,550
Investment Income		1		1	1
Other Charitable Activities					
Scout Programme		5,006		5,006	23,333
		53,170	1,144	54,314	86,043
Payments					
Charitable Activities					
Motor Vehicles		9,728		9,728	14,934
Scout Hall		6,928		6,928	8,604
Scout Programme		8,671	1,144	9,815	65,440
Governance Costs					
AGM Costs					100
Annual Report & Accounts					130
Independent Examination					250
		25,327	1,144	26,471	89,458
Surplus/(Deficit) for year		27,842	-	27,842	(3,415)

The Notes on pages 18 to 20 form an integral part of these accounts.

STATEMENT OF BALANCES

AS AT 31 MARCH 2021

	Unrestricted	Restricted	Total	Total	
	Note	Funds	Funds	2021	2020
		£	£	£	£
Funds Reconciliation					
Balance as at 01 April 2020		17,287		17,287	20,702
Surplus/(Deficit) for year		27,842	-	27,842	(3,415)
Balance as at 31 March 2021		45,129	-	45,129	
Bank & Cash Balances					
Cash at Bank		45,129	-	45,129	20,702
Other Assets					
Fixed Assets	7	450,835	-	450,835	457,050
Debtors	8	8,123	-	8,123	9,152
		458,958	-	458,958	466,202
Liabilities					
Creditors			-	-	1,085

The Notes on pages 18 to 20 form an integral part of these accounts.

These accounts were approved by the trustees on 23rd May 2021 and signed on their behalf by:

Alison Lowrie

Alan Johnstone

Alison Lowrie
Secretary

Alan Johnstone
Treasurer

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 10.

3. Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

4. Transactions with trustees and related parties

- (a) No remuneration or other benefits were paid to trustees during the year, or in the previous year
- (b) No expenses were reimbursed to the trustees during the year, or in the previous year.
- (c) There were no other related party transactions during the year, or in the previous year.

5. Membership Subscriptions

	2021	2020
	£	£
Subscriptions received	4,875	7,025
Less paid to Dunfermline District	(2,952)	(2,905)
	<u>1,923</u>	<u>4,120</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

6. Grants Received

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Bank of Scotland Foundation	1,000	-	1,000	1,000
Coop Local Community Fund		-	-	2,470
Fife Council	-	1,000	1,000	3,172
Covid 19 Business Support	31,000	-	31,000	
PwC Charitable Foundation	250	-	250	500
Scout Association	-		-	1,750
Carnegie Trust	-	144	144	
	32,250	1,144	33,394	8,892

7. Fixed Assets

		2021	2020
		£	£
Scout Hall	Construction cost	250,000	250,000
Motor Vehicles	Cost less 25% p.a.	18,645	24,860
Equipment	Insurance replacement value	182,190	182,190
		450,835	457,050

8. Debtors

	Total 2021	Total 2020
	£	£
Blair Atholl fees refund due		1,350
European Jamboree fees refund due		1,500
Gift Aid	4,543	2,070
Hall Hires	1,197	2,198
Minibus Hires	2,383	2,034
	8,123	9,152

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

9. Movements in Funds

	As at 31/03/2020	Receipts	Payments	As at 31/03/2021
	£	£	£	£
<u>Unrestricted Funds</u>				
General Fund	17,287	53,170	(25,327)	45,129
<u>Restricted Funds</u>				
Fife Council	-	1,000	(1,000)	-
Carnegie Trust	-	144	(144)	-
	-	1,144	(1,144)	-
Total Funds	17,287	54,313	(26,471)	45,129

10. Purpose of Funds

General Fund	Unrestricted funds that can be used at the discretion of the trustees in furtherance of the objects of the charity.
Fife Council	Restricted Fund to allow purchase of seeds, flowers, tubs and gardening equipment to improve our local environment.
Carnegie Trust	Restricted Fund to purchase Zoom licence to allow Scouting programmes to continue online during periods of lockdown due to Covid-19 Pandemic.



