



# Scouts

83rd Fife  
(Cairneyhill)

## Annual Report 2019/2020



# OSCR

Scottish Charity Regulator  
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Registered Charity  
SC029771



# ANNUAL REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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### Secretary's Statement

#### Another busy year with Cairneyhill Scout Group.

We thank you for supporting us with our Co-op fundraiser - these funds, along with previous and the ongoing smile.amazon.co.uk, has allowed the purchase of an air tent. This has been put to good use already as it's so light and easy for all of the Groups sections to put up so we will continue to raise funds for more.

Each of the **4 sections** detail what types of activities the young people have participated in further on in this report. But as always, I am impressed at the depth and breadth of the variety of indoor and outdoor activities; countryside and town, the local, national and international events and expeditions; the adventurous and reflective goings-on, the hilarious and the more sobering activities that all support the young people in their learning and development. Cairneyhill Scout Group are an excellent example of brilliant leaders providing varied and exciting programmes that tick all of these boxes and more.

**All sections** have taken part in parades for Remembrance Sunday and remembering Scouting founder Baden-Powell's birthday, making and eating pancakes, exploring the local woods and building fires, Burns night celebrations, games nights and teambuilding and personal challenges. All in all, the young people develop skills for life and work whilst having an amazing amount of fun and adventures.

**Volunteering in Scouting** offers the chance to build on personal skills like teamwork, confidence and leadership which supports personal development and employment opportunities. It is a fantastic way to meet new people and make new friends. Could you become a Beaver, Cub or Scout

Leader? Leaders are over 18 years of age and can be male or female - maybe you know a family member or friend who may be interested? You could join with a friend and volunteer together.

If being a leader is not for you, there are lots of other flexible opportunities to help to support the group including joining the Group Executive Committee, driving a minibus to activities, co-ordinating hall bookings or hall maintenance – little things make a big difference.

Please contact us if you would like further information about your young person joining one of the Sections or the differing opportunities for adult volunteering – just call Callum on 07785 304845 or email Secretary@83rdscouts.org.uk.

#### Alison Lowrie

Secretary, Group Executive Committee



**Volunteering was  
one of the best  
decisions I have  
ever made.**

Scouts   
Scotland

## ACTIVITY REPORTS


FOR THE YEAR ENDED 31 MARCH 2020

### Volunteering Opportunity

#### Would you be able to offer a few hours to support?

There are lots of different opportunities to develop new skills or build on existing experience and knowledge.

You may enjoy working with the young people to help them get the most out of scouting or prefer supporting behind the scenes.

 <p><b>Make A Difference</b> <b>Volunteer</b></p>	Learn new skills
	Meet new people
	Boost your career
	Improve your confidence

Interested? ☎ 07785-304845 or email [Secretary@83rdscouts.org.uk](mailto:Secretary@83rdscouts.org.uk)

#### Or Join the Adventure

	<b>Beaver Scouts:</b> Ages: 6 – 8 Tuesday: 6.30 to 8.00 pm cairneyhillbeavers@gmail.com
	<b>Cub Scouts:</b> Ages: 8 - 10½ Monday: 6.30 to 8.00 pm Amanda Fyfe: 07966 225352
	<b>Scouts:</b> Ages: 10½ - 14 Wednesday: 6.30 to 8.30 pm David Salthouse: 07920 252546
	<b>Explorer Scouts:</b> Ages: 14 – 18 Wednesday: 8.30 to 10.00 pm Callum Farquhar: 07785 304845
<b>All sections are open to both males and females</b>	

## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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### Beaver Leadership Team:

Callum Farquhar & Amanda Fyfe

Helped by Rob Swift and Margaret Bromley

### Regular Young Leaders:

Aspen Albans, Stewart Allan,  
Ella Coppins, Aidan Kane and  
Loki Hamilton

Ages 6-8



The Beavers have enjoyed another busy year of activities. During the summer term in 2019 they completed their Gardener Badge; learnt about campcraft by putting up tents and tying knots; they cooked sausages up the woods; and had a walk along the shore at Torryburn. They enjoyed preparing for and taking part in the village Gala Parade. They had a sleepover at the Scout Hall in June earning their first or second Nights Away Badge and finished off the term with an outing to the beach at Aberdour.

After the summer holidays they completed their Craft Badge and after a litter clean in the village they used some of what they had collected to make things as part of a recycling craft project. Sadly, at this point, Sharon Craig (Falcon) one of the Beaver parents who had been acting as the Leader, had a change in work situation and could no longer be there on Tuesday nights and that left the Beavers with no Leaders. Amanda, our Cub Leader, and Callum, our Explorer Leader agreed to cover in the short-term until a more sustainable position could be reached.

The winter term saw the Beavers enjoying Halloween activities; doing their Sports Enthusiast, Health & Wellbeing and First Aid Badges; having a campfire night in the hall complete with toasted marshmallows over a BBQ; learning about the USA; and making Christmas Crafts. The final night of the term they chose to go ten-pin bowling at Halbeath and their scores were amazing, putting many of the adults and young leaders to shame.

Spring term of 2020 saw them completing their Personal Challenge Award and undertaking a series of 20 challenges to welcome in the new

decade. They painted up Pinewood Derby cars and raced them down our own track with each Lodge having a winner to take part in the grand finale. They planted over 300 bulbs in small pots to be planted out later in the year alongside the school fence, opposite the Scout Hall. They had a Space Night to complete that activity badge and enjoyed Pancake Day and an evening up the woods cooking sausages and marshmallows. As the term was cut short by lockdown, their final night was an evening walk from Crombie to Culross along the coastal path, looking at the night sky and jumping in every possible puddle!

As we approached the end of 2019, a large number of our Beavers were turning 8 and moving up to Cubs, and we were going to be left with only six, but word of mouth about their exciting programme brought ten new recruits and we finished the Spring Term with 16 Beavers. Cameron Burns, Matthew MacDonald and Sam Howieson as our three oldest, were appointed as Lodge Leaders for the Blue, Yellow and Red Lodges.

The Explorer Young Leaders – Aspen, Stewart, Ella, Aidan and Loki have been amazing. They help each week as part of the volunteering that they require to do to complete their Duke of Edinburgh's Award and come up with the weekly programme themes and the individual bases that they then organise and run. They plan and run the games that the Beavers enjoy at the start and end of each evening and each look after one of the lodges to support the Beavers.

An appeal to the parents resulted in Rob Swift and Margaret Bromley volunteering to become

## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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Sectional Assistants and be there every week to assist Amanda, Callum and the Young Leaders to run the programme. Their help is much appreciated as without it, Beavers would not be taking place as we need to have a sufficient ratio of adults and to ensure that as well as the Parent Rota there are adults that know all the youngsters well and where all our equipment is stored etc.

### Cairneyhill Beavers NEEDS you!!

We need Beaver Leaders - do you have the time and enthusiasm required to be able to offer your support in running the group? Without more volunteers the Beaver Colony is at risk of being unable to offer as varied a programme as we should be. Full support and training is offered.

**'Play isn't an extra,  
it isn't an add on.  
Play is a  
fundamental  
human right.'**

Michael Rosen,  
Children's Laureate



## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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### Leaders:

Cub Scout Leader	Amanda Fyfe (Baloo)
Assistant Cub Scout Leader	Michael McCreadie (Bagheera)
Sectional Assistant	Elaine Smith

### Young Leaders:

Tolkien Hamilton, Mhairi Hood,  
Dan Johnstone, Alasdair MacPhail

### Scout Helper:

Kai McCreadie

### Ages:

8-10½

It has been a good year for our Cub Pack. The highlights this year were our two weekend camps – our joint camp with the Carnock cubs at Nineacres and The Howling camp at Fordell Firs, the Cairneyhill Gala Day parade, the District Cubs Fun Day and our visit to the Queensferry RNLI Lifeboat station. We managed to enjoy a wide variety of indoor and outdoor activities, badge work, games, outings and events. Detailed below are some of the activities and badges the pack has done during the past year:

Sadly though, our Section Assistants, Scott Lowrie and Lindsey Strang left our pack during the year due to other commitments, they are both greatly missed and I would like to thank them for all that they did for our pack.

### Activities

- Outdoor Skills – the cubs learnt how to split logs with an axe, cook pizza in a cardboard oven, practice pioneering and pitch a tent.
- Firefighting – we lit fires outside the hall and toasted marshmallows.
- Gala Day – for the 2019 Musicals themed parade, we dressed up as the playing card soldiers from Alice in Wonderland. Thanks to Layla's mum, Kelly for leading the pack dressed as the Queen of Hearts. We also won first prize!
- Founders Day and Remembrance Sunday – we joined the community and other sections for the annual Founders Day and Remembrance Sunday services.

- Halloween games – the pack celebrated Halloween by dressing up, eating donuts on strings, dooking for apples and making a marshmallow Frankenstein.
- Christmas Craft – we made cards and bird feeders.
- Archery – thanks to Mike who led an archery session for us at Fordell Firs.
- Mini pancakes – the cubs enjoyed cooking and eating mini pancakes for Shrove Tuesday. They also made some normal sized art pancakes with coloured batter.
- Spud night – we enjoyed potato bowling, potato printing and home made crisps.
- Trampoline and Table Tennis in the Scout Hall.
- Games night – with all of our favourite games.

America Presentation – thank you to Tolkien, Mike and Kai for giving the cubs a fantastic presentation about their recent trip to America.

### Badges

- Disability Awareness – to cover the requirements for this badge the cubs found out about disability aids, checked out the facilities in our hall, tried out a wheelchair, drew pictures with their feet and spread jam on toast whilst blindfolded. Thanks to our section assistant Elaine for bringing along her equipment and demonstrating it to the cubs.
- Chef – our eldest cubs cooked home made burgers and chips followed by banana loaf and enjoyed eating it all.



## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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- Home Safety – the cubs covered all types of safety at home for this badge.

### Camps, Events and Outings

At the end of the summer term we visited the Queensferry RNLI lifeboat station. The cubs thoroughly enjoyed watching a RNLI video followed by a tour of the station and the chance to climb aboard the inshore lifeboat. We were pleased to hand over a donation of £50.00 which the cubs raised from collecting five pences in Betty's jars.

In September we were lucky enough to attend two weekend camps. The first, a joint camp with the Carnock cub pack, was held at Nineacres campsite and the cubs had a great weekend. Heavy rain meant most of us camped indoors for the first night but the rest of the weekend was dry enough for the cubs to enjoy archery, puzzles, a long hike, a campfire and playing in the river. A big thank you to the Carnock cub leader Kim Jack for organising and leading this fantastic camp and thanks also to Mike, Tolkien, Alasdair and Kai for pitching the tents in the rain and doing the catering.

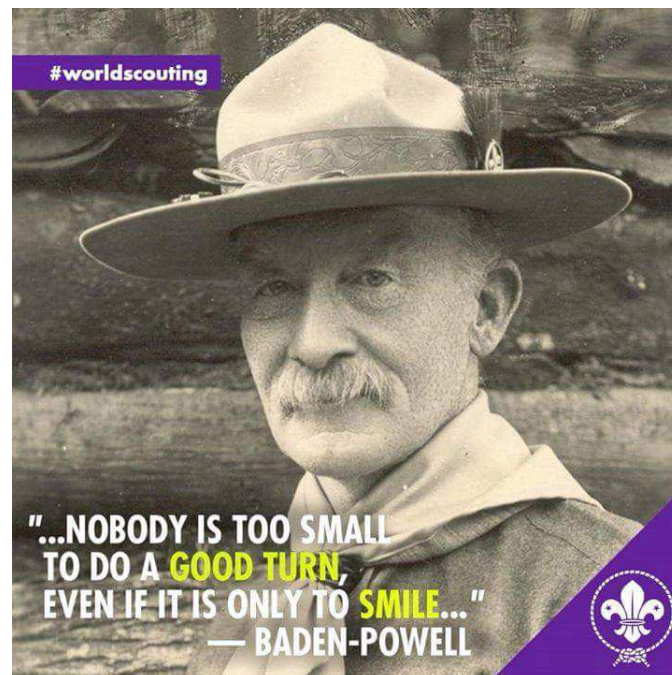
Our next camp was 'The Howling' a Scottish National cub camp held at Fordell Firs. It was a

fantastic opportunity for our cubs to attend this huge camp and meet cubs from all over Scotland. We camped outside for two nights and our cubs took part in a great range of activities including abseiling, orienteering, grass sledging, bell boats, climbing, shelter building, caving and the giant inflatable slide. We enjoyed joining in with the campfire songs at the opening ceremony camp fire and the activities at the full moon fun fayre on the Saturday evening. It was a great camp and we hope to go again in a couple of years.

District events give the cubs the chance to meet cubs from other packs and we attended the District Cub Fun Day in November, organised by our ADC cubs, Don Yard. Although it was a cold day there were loads of activities on offer and we enjoyed archery, bouncy castle, grass sledging and water rockets.

**Amanda Fyfe**

Cub Scout Leader



## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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### Leaders:

Scout Leader	David Salthouse
Assistant Scout Leader	< Vacant >
Section Assistants	Alison Lowrie, Darren Lister Jade Roe, Juliet Armstrong Pringle
Ages:	10½-14

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society with a strong focus on the outdoors. Scouts aims to build and develop young people's confidence, sense of adventure and outdoor skills, as well as encouraging them to explore their beliefs and attitudes and be creative. It offers them the independence to put these skills into practice at camps and even on international trips. Scouts are encouraged to work together and take the lead on all sorts of projects, from community-based work to planning games and activities for their meetings. The Scout Troop has tried to deliver this through a mix of training and personal development not only during the regular troop nights but also at weekends and other opportunities as available. Our programme is based around camping, outdoor activities, outings and expeditions on a regular basis. Scouts are encouraged to participate in these activities as much as possible but we are also conscious of the many other demands that are placed on these young people through academic and other personal pursuits. We try to provide an exciting and creative programme of events throughout the year and some of these are detailed below.

**Challenge and Activity Awards** – The core training programme for all Scouts is based around completion of 9 Challenge Awards to obtain the Chief Scout's Gold Award. The new Challenge Awards offer Scouts many options for activities to complete allowing greater flexibility for mixed abilities and interests. In addition, there are also the Activity Badges and Staged Awards which allow Scouts to recognise their individual interests both within and outside of Scouting. As part of the Chief Scout Award it is a requirement to earn 6 Activity or Staged badges to reflect the individual nature of

each Scout's ability and interests. During the year we normally pursue a theme each term which provides the scouts with an opportunity to spend some time developing a given skill and should cover the requirements of at least one Challenge Award or Staged Badge. We also encourage Scouts to work on their own initiative to supplement the training provided on troop nights to gain additional levels of the Activity or Staged Badges. This year the main themes followed were Community, Expedition and Fitness. As a result of their hard work we were very pleased that 5 Chief Scout Gold Awards were presented at the AGM last June. Well done to you all and good luck following your move up to Explorers.

**Outings and Visitors**– Trips to external locations or external speakers visiting our troop night are also important to provide Scouts with an insight into our local and sometimes not so local community. Trips out this year included walking in the Ochils, swimming at Alloa Pool, village clean up as well as caving and archery at Fordell Firs. We finished the scouting year with our traditional end of term beach party at Silver Sands Beach last June. We also had great attendance at Church Parades this year for Remembrance Sunday and Founders Day. Joint activities with the Explorers on some events such as the International Expeditions, supporting Scotland Football Team at Hampden Park, skiing in Sweden, Winter Camp and survival camps help to provide the Scouts with an insight into some of the activities they can expect when they move up to Explorers.

**Expeditions and Camps** – No year would be complete without camps and hikes and this year was no exception. We enjoyed the ever-popular weekend camp at Strathaven Airfield with the flying experience provided by Norrie Lindsay.

## ACTIVITY REPORTS

FOR THE YEAR ENDED 31 MARCH 2020

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Unfortunately, the weather wasn't as kind as in recent years but there was some flying possible along with everyone being able to drive the hovercraft. We also held or attended camps at 9 Acres, Bonaly and St Cyrus. The Scout Section didn't have its own summer camp this year although some Scouts joined the Explorers in a joint expedition along with our Japanese friends to Kandersteg International Scout Camp in Switzerland. Scouts also travelled with Explorers and Leaders to America in the October half-term visiting California, Nevada, Utah, Arizona, Colorado and New Mexico. A group of hardy Scouts also attended a rather damp and windy Winter Camp in January at Hawkhurst Activity Centre in Kielder Forest. There was also a good scout presence at the Ski Trip to Sweden in February.

**District Events** – Members of the troop took part in all the District Scout events this year. This included a mix of fun and sporting events like the Scout Raft Race and District Sports Day as well as some of the more traditional Scouting based competitive events such as the Willie Robertson Trophy (our patrol came 2nd). Unfortunately, the Covid-19 lockdown brought an early end to our spring term along with District activities including the Gibb Bugle Camping Competition and the Hockey Tournament. By entering teams in these District competitions, those taking part have enjoyed the activity and most are keen to take part next year which is always a good sign that they remain a popular part of the Scout calendar.

**Community and International** – We have organised community specific activities aimed at giving the Scouts an understanding and appreciation of their local and international community. This included the village clean-up and bulb planting around and in the wooded area behind the Scout HQ. The older scouts have continued to support the Cub and Beaver sections as part of their community challenge and progression towards their Saltire Award. The international dimension was provided by joining the Explorers on skiing trip to Sweden and also

talks from Explorers about their overseas expeditions and attendance at last year's Jamboree in America.

### **My thanks:**

We are still without an Assistant Scout Leader so the troop remains reliant on the help from Alison, Darren, Jade and Julie when their work commitments allow. They have all been a great help this year. Thanks also to Anne-Margaret who has been helping with the admin and programme support. As well as this support the Troop wouldn't be able to function without the weekly helpers' rota which most parents and carers have supported along with some of the older members of the Explorer section – notably, Caleece this year. Parents and carers are a great help, not only in encouraging their children to attend but also in practical support via the weekly rota. This is a very important part they play, not only in being there to help each week but also so that they gain an idea what the Scouts are up to throughout the year. There are always opportunities for parents to assist in several roles by becoming section rep on the Executive Committee, volunteering for some of the activities required over the year to help support the funding and running of the hall. If any parents feel they may be able to undertake any additional support with the Troop, please let me know and I am happy to discuss the various ways in which this support can be given. Lastly, it would be remiss not to recognise the support that both the Executive and other uniformed leaders within the Group have provided this year. Often unsung and hidden from view this support is integral to the success of the Troop and the Group overall. Special thanks to Callum and Mike.

Thanks for your support

**David Salthouse**

Scout Leader

## ACTIVITY REPORTS

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### EXPLORERS

#### Leaders:

Explorer Scout Leader	Callum Farquhar
Assistant Explorer Scout Leader	Bob Henderson
Section Assistant	Jerry Aird, Sue Salthouse
Skills Instructor	Andy Morgan
Ages:	14-18

**#skills for life** are what our members achieve and this is partly through their participation in the Duke of Edinburgh's Award scheme undertaking volunteering, physical activity, an expedition and skills over the year. However, in addition we try and prepare them for the world of work and through our Intermediate Labour Market we employ the Explorers @ £5 per hour giving them valuable work experience undertaking catering for large events; event stewarding; marquee hire and leaflet/magazine distribution as well as providing the baggage service at many of Scotland's marathons and road races. We brought in over £26,000 over the year and ensured that the Explorers could pay for their activities and expeditions without relying on contributions from their parents. We provide employment references as required, based on their experience and expertise.

Each term the members discuss and decide what activities they'd like to do and each time that we organize a longer expedition abroad, the activities are based on the wishes of those who are participating. Equally, helping the younger sections as Young Leaders gives our members valuable skills and helps to develop their leadership potential. They use this volunteering towards their Duke of Edinburgh's and count the hours towards the Saltire Awards that recognize youth volunteering. We are delighted that so many of our members are willing to give up additional hours to help out at Beavers, Cubs and Scouts.

During the year two of the Unit (Caleece Albans and Lyle Hopkins) represented Scotland at the 24<sup>th</sup> World Scout Jamboree in West Virginia, USA and enjoyed some time in New York, Washington and Canada as part of the overall Jamboree experience. Several of the Unit had been selected to represent

Dunfermline at the 2020 Blair Atholl Jamboree, but sadly it had to be cancelled because of the coronavirus pandemic.

Skiing in Sweden was once again very popular during the 2020 school February mid-term holiday, allowing us to further develop our links with the Scout Group in Malung and with all our new skiers achieving their Level 3 Snowsports Staged Activity Badge. It was great to see the Scouts who'll shortly be joining Explorers meeting the Explorers and finding out more about the Section.

During the year the Explorers won the District General Knowledge Quiz and the inaugural Challenge Cup for their Ten-Pin Bowling and we hosted the other Explorer Units at our annual overnight laser shooting at Megazone in Falkirk.

Thanks to everyone who has helped over the past year – leaders, parents and Executive members. As always, it's a pleasure to work with the Explorers and to help them gain Skills for Life.

We had two major overseas Expeditions during the year, our Summer Camp to Switzerland in July/August and our visit to USA during the October holidays.

Summer Camp at Kandersteg International Scout Centre was held jointly with the 5th Morioka Group from Iwate in Japan who were celebrating their 70th anniversary. We had met most of them last year when they hosted us in Japan so it was wonderful to be able to reciprocate and host them by providing all the tentage, food and catering equipment. A great week was spent hiking in the Alps, rafting and canyoning as well as visiting a Cheesery, sightseeing and taking part in Swiss National Day and all the other activities on the campsite.

## ACTIVITY REPORTS

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In October we flew from Edinburgh to Las Vegas, hired two minivans and set off on a two-week road trip to explore the National Parks - visiting Death Valley in California; Valley of Fire in Nevada; Zion, Bryce Canyon, Arches and Canyonlands in Utah; Rocky Mountain, Great Sand Dunes and Mesa Verde in Colorado; and Grand Canyon in Arizona. A different park every day and a different climate ranging from the heat of the desert to the snow in the mountains. We completed some amazing, bucket list hikes – Angels' Landing in Zion; Deer Mountain in the Rockies and down to Skeleton Point in Grand Canyon. We stayed in some incredible places – the Airbnb in Las Vegas, the Scout Campsite near Zion and inside at Lake Tahoe Scout Campsite in the Rockies. Most nights were spent camping in some fantastic places and some very stony public campsites and the Explorers produced some passable meals. We explored the City of Denver, our most easterly point and stood at the only point in the USA where four states meet, at the corners of Utah, Colorado,

New Mexico and Arizona. We saw Las Vegas both by day and by night and enjoyed our final meal in the US at one of the Casino Buffets before heading to the airport and the long flight home. The movie of the Expedition has been completed and provides a lasting memory of a fantastic two weeks.

Plans for the future have been thrown into chaos by the pandemic and at present we're unsure when Scouting activities and particularly camps and expeditions abroad will be allowed to resume, so in the meantime folks can work away at updating their online Duke of Edinburgh's Award account and completing as many of the requirements at home as they can.

**Stay safe, stay home.**

**Callum Farquhar**

Explorer Scout Leader

# EXPLORERS



**'Grab the opportunities that Scouts gives you, take the skills you learn and use them throughout your lives. Always be grateful and always kind. Shine that Scout spirit to all you meet.'**

Bear Grylls, Chief Scout

# TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2020

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The trustees are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2020.

## REFERENCE AND ADMINISTRATIVE DETAILS

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<b>Charity Name</b>	83rd Fife (Cairneyhill) Scout Group		
<b>Charity Number</b>	SC029771		
<b>Principal Address</b>	Northbank Road Cairneyhill Dunfermline KY12 8RN		
<b>Website Address</b>	www.83rdscouts.org.uk		
<b>Current Trustees</b>	< Vacant > < Vacant > Alison Lowrie Alan Johnstone Jeremy Aird Colin Campbell Amanda Fyfe Lianne Hood Karen Hopkins Paul Neal Helen Newton Eileen Robertson David Salthouse Susan Salthouse Karen Sapsed	Appointed 09/06/2019       Appointed 09/06/2019	Group Scout Leader Chair Secretary Treasurer
<b>Other Trustees who served during the year</b>	Jane Scriven	Resigned 09/06/2019	
<b>Trustees for the Scout Group</b>	Callum Farquhar Gordon Coupar Phil Smithard	Commissioner Chair Secretary	<i>of East Scotland Region for the time being and their successors in office</i>
<b>Bankers</b>	Bank of Scotland 1 Bothwell Street Dunfermline KY11 3AG		

# TRUSTEES' ANNUAL REPORT

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**Independent Examiner**            Andrew Dove  
   2 Greenbank  
   Main Street  
   Low Valleyfield  
   Dunfermline  
   KY12 8TZ

## STRUCTURE GOVERNANCE AND MANAGEMENT

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### Governing Document

The Group is an unincorporated recognised Scottish Charity and is governed by the terms detailed in the constitution of The Scout Association (incorporated by Royal Charter in 1912) and as detailed in its Policy, Organisation and Rules (POR) and as amended by its Scottish Variations. It is a member of The Scout Association having accepted the aims of the Association.

### Appointment of Trustees

New trustees are recruited in accordance with the Policy, Organisation and Rules (POR) of The Scout Association as and when required from existing and new contacts. Any newly appointed trustees are advised of the objectives and activities of the Group, and are to act in accordance with the Policy, Organisation and Rules of the Scout Association and the Charities & Trustee Investment (Scotland) Act 2005 in force at the date of appointment. Assistance and training is provided to new trustees by the existing trustees and all new Office Bearers are trained and validated in Module 1 (Executive) of The Scout Association's National Adult Training Scheme by Dunfermline District Scout Council. A full Induction Pack is provided to new members covering:

- The obligations of the Trustees
- Funding and the current financial position as set out in the latest accounts.

Trustees receive an annual update on their responsibilities.

### Organisational Structure

The trustees meet 8 times a year and determine policy as well as reviewing finance and determining operational matters.

### Risk Assessment

The Group is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. The Committee has carried out an assessment of all the major risks (including those related to Health & Safety) and is satisfied that it has systems or procedures in place to manage those risks. All Leaders, regular helpers and Office Bearers must be members of the Protecting Vulnerable Groups (PVG) scheme or have had an enhanced Disclosure through The Scout Association from Disclosure Scotland within the past 5 years. All adult members have also undertaken and been validated for GDPR to ensure that all personal data held by the Group is done so securely and in line with the current legislation. Lockdown caused by the Covid-19 pandemic and the subsequent cancellation of hall lets and minibus hires will have a substantial adverse financial impact on the Group, but we have taken all possible steps to reduce our expenditure and are investigating possible financial support measures.

# **TRUSTEES' ANNUAL REPORT**

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## **OBJECTIVES & ACTIVITIES**

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The aim of the Group is to promote the purpose of Scouting which is that Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Group is organised in line with the Values of Scouting which are that as Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; co-operate with others, make friends.

### **Volunteers**

In addition to 18 uniformed leaders, approximately 25 parents of young people attending the Scout Group helped with various activities to raise funds or just to help out. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated.

## **ACHIEVEMENTS & PERFORMANCE**

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It has been another successful year for the Scout Group with all of our members progressing through the Award Scheme, as well as gaining numerous Activity Badges. Each section has had its highlights and these are detailed earlier in the Annual Report. The Group provides a programme of activities including progression through the various Scouting awards. We link what we do to the four capacities of the Scottish Government's Curriculum for Excellence and try to develop successful learners; confident individuals; effective contributors; and responsible citizens. Where possible we ensure that our members are achieving a number of the experiences and outcomes set by the government. We provide activities for those aged 6-25 in the West Fife Villages area, based in Cairneyhill, with a current membership of 104.

The Scout Group in Cairneyhill provides a community facility for the village that is regularly used by the Primary School; Mothers & Toddlers; the Brownies; the Youth Club; Karate and Dance Groups; Dog Training Classes, Adult Exercise Classes, Football Teams and for one-off lets. It is used as a Polling Station for elections. We also provide two 17-seater minibuses that are regularly used by a variety of local groups from playgroups to groups of those who are retired and manage an 8-seater minibus for Fife Council for use by those throughout the West Fife Villages. Scouting in Cairneyhill is most definitely a part of the community, not apart from the community, and will continue to support others in the future.

## **FINANCIAL REVIEW**

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### **Overview**

The accounts show a net deficit for the year of £3,415 (2019 – net surplus £4,320).

### **Reserves Policy**

The Group Executive Committee have agreed that the level of free reserves that are required to sustain operations in the event of unforeseen adverse future financial events should be a minimum of three months operating costs. Free reserves at 31 March 2020 amounted to £25,354 (2019: £20,930) and this meets the current requirements.



## **TRUSTEES' ANNUAL REPORT**

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### **FUTURE PLANS**

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The Group remains committed to providing an exciting programme of activities for those aged 6-25 in the West Fife Village area and is looking forward to the easing of lockdown measures.

### **APPROVAL**

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This report was approved by the trustees on 31 May 2020 and signed on their behalf by:

*Alison Lowrie*

Alison Lowrie  
Secretary



# **INDEPENDENT EXAMINER'S REPORT**

FOR THE YEAR ENDED 31 MARCH 2020

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## **Independent Examiner's Report to the Trustees of 83rd Fife (Cairneyhill) Scout Group**

I report on the accounts of the charity for the year ended 31 March 2020, which are set out on pages 17 to 21.

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply.

It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter came to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Andrew Dove*

**Andrew Dove, FCCA**

2 Greenbank

Main Street

Low Valleyfield

Dunfermline

KY12 8TZ

13 June 2020

## STATEMENT OF RECEIPTS & PAYMENTS

FOR THE YEAR ENDED 31 MARCH 2020

	Note	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
<b>Receipts</b>					
Donations					
Membership subscriptions	5	4,120	-	<b>4,120</b>	5,393
Gift aid		-	-	-	1,812
Other donations		83	-	<b>83</b>	-
Grants	6	3,970	4,922	<b>8,892</b>	7,380
Fund Raising		26,402	-	<b>26,402</b>	39,210
Trading Income					
Hire of Motor Vehicles		16,662	-	<b>16,662</b>	18,042
Hire of Scout Hall		6,550	-	<b>6,550</b>	8,402
Investment Income		1	-	<b>1</b>	-
Other Charitable Activities					
Scout Programme		23,333	-	<b>23,333</b>	39,728
		<b>81,121</b>	<b>4,922</b>	<b>86,043</b>	<b>119,967</b>
<b>Payments</b>					
Charitable Activities					
Motor Vehicles		11,324	3,610	<b>14,934</b>	13,095
Scout Hall		8,604	-	<b>8,604</b>	7,964
Scout Programme		61,290	4,150	<b>65,440</b>	93,358
Governance Costs					
AGM Costs		100	-	<b>100</b>	100
Annual Report & Accounts		130	-	<b>130</b>	130
Independent Examination		250	-	<b>250</b>	1,000
		<b>81,698</b>	<b>7,760</b>	<b>89,458</b>	<b>115,647</b>
<b>Surplus/(Deficit) for year</b>		<b>(577)</b>	<b>(2,838)</b>	<b>(3,415)</b>	<b>4,320</b>

The Notes on pages 19 to 21 form an integral part of these accounts.

## STATEMENT OF BALANCES

AS AT 31 MARCH 2020

	Unrestricted	Restricted	Total	Total	
	Note	Funds	Funds	2020	2019
		£	£	£	£
<b>Funds Reconciliation</b>					
Balance as at 01 April 2019		17,864	2,838	<b>20,702</b>	16,382
Surplus/(Deficit) for year		(577)	(2,838)	<b>(3,415)</b>	4,320
Balance as at 31 March 2020		17,287	-	<b>17,287</b>	20,702
<b>Bank &amp; Cash Balances</b>					
Cash at Bank		17,287	-	<b>17,287</b>	20,702
<b>Other Assets</b>					
Fixed Assets	7	457,050	-	<b>457,050</b>	458,143
Debtors	8	9,152	-	<b>9,152</b>	1,013
		466,202	-	<b>466,202</b>	459,156
<b>Liabilities</b>					
Creditors		1,085	-	<b>1,085</b>	785

The Notes on pages 19 to 21 form an integral part of these accounts.

These accounts were approved by the trustees on 31 May 2020 and signed on their behalf by:

*Alison Lowrie*

*Alan Johnstone*

Alison Lowrie  
Secretary

Alan Johnstone  
Treasurer

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

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## 1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

The comparative figures for the prior year have been restated to show trading income gross, instead of net as shown previously.

## 2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 10.

## 3. Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

## 4. Transactions with trustees and related parties

- (a) No remuneration or other benefits were paid to trustees during the year, or in the previous year
- (b) No expenses were reimbursed to the trustees during the year, or in the previous year.
- (c) There were no other related party transactions during the year, or in the previous year.

## 5. Membership Subscriptions

	<u>2020</u>	<u>2019</u>
	£	£
Subscriptions received	7,025	8,040
Less paid to Dunfermline District	<b>(2,905)</b>	<b>(2,647)</b>
	<u>4,120</u>	<u>5,393</u>

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

### 6. Grants Received

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Bank of Scotland Foundation	1,000	-	<b>1,000</b>	1,480
Coop Local Community Fund	2,470	-	<b>2,470</b>	-
Fife Council	-	3,172	<b>3,172</b>	1,400
GB Sasakawa Foundation	-	-	-	2,500
PwC Charitable Foundation	500	-	<b>500</b>	-
Scout Association	-	1,750	<b>1,750</b>	-
Tesco Bags for Help	-	-	-	2,000
	<b>3,970</b>	<b>4,922</b>	<b>8,892</b>	<b>7,380</b>

### 7. Fixed Assets

		2020	2019
		£	£
Scout Hall	Construction cost	<b>250,000</b>	250,000
Motor Vehicles	Cost less 25% p.a.	<b>24,860</b>	33,147
Equipment	Insurance replacement value	<b>182,190</b>	174,996
		<b>457,050</b>	<b>458,143</b>

### 8. Debtors

	Total 2020	Total 2019
	£	£
Blair Atholl fees refund due	<b>1,350</b>	-
Eurojam fees refund due	<b>1,500</b>	-
Gift Aid	<b>2,070</b>	-
Hall Hires	<b>2,198</b>	420
Minibus Hires	<b>2,034</b>	593
	<b>9,152</b>	<b>1,013</b>

## NOTES TO THE FINANCIAL STATEMENTS

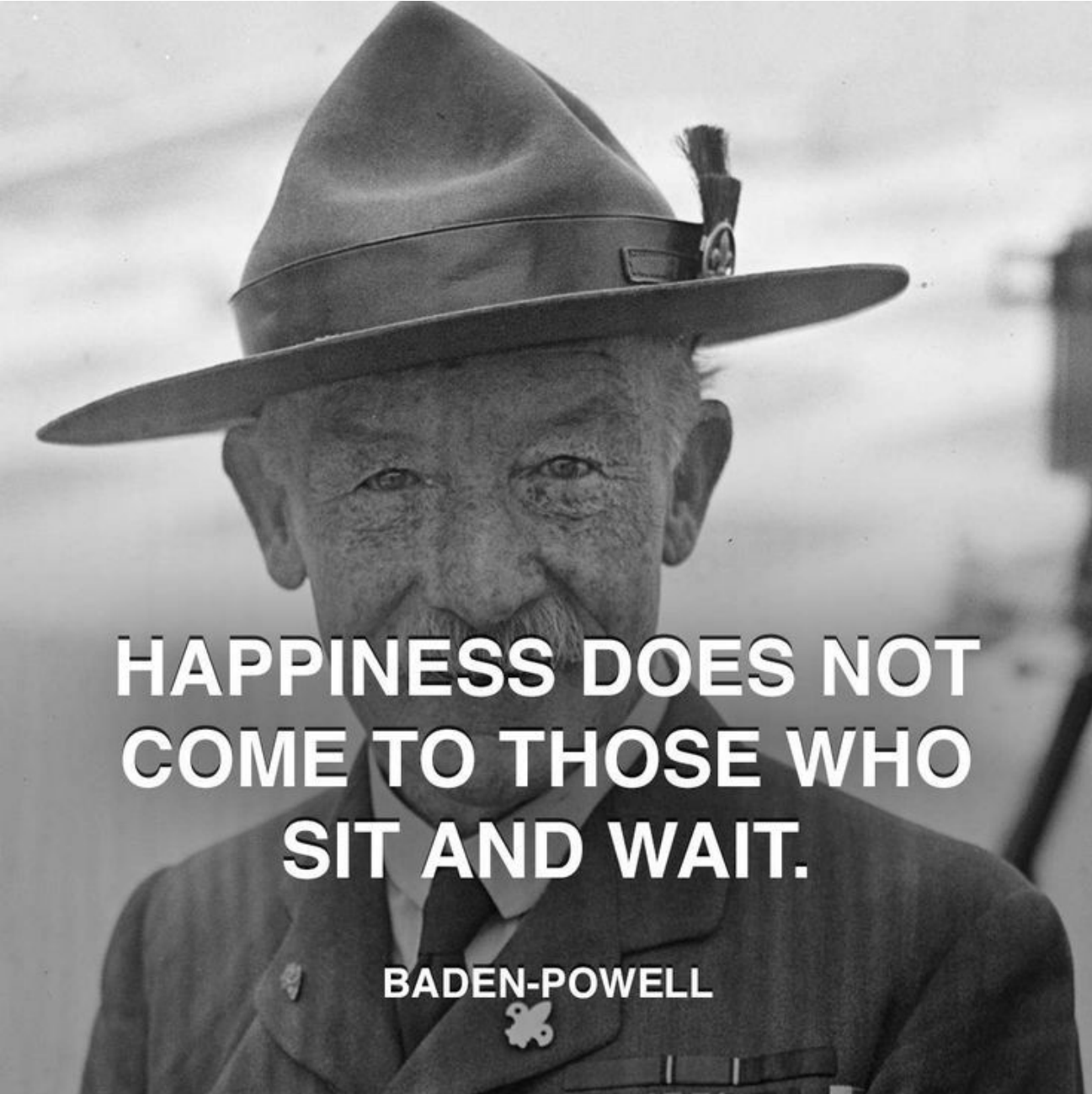
FOR THE YEAR ENDED 31 MARCH 2020

### 9. Movements in Funds

	As at 31/03/2019	Receipts	Payments	As at 31/03/2020
	£	£	£	£
<u>Unrestricted Funds</u>				
General Fund	17,864	81,121	(81,698)	17,287
<u>Restricted Funds</u>				
International Fund	-	400	(400)	-
Minibus Fund	838	2,772	(3,610)	-
Scout Association	-	1,750	(1,750)	-
Tesco	2,000	-	(2,000)	-
	2,838	4,922	(7,760)	-
Total Funds	20,702	86,043	(89,458)	17,287

### 10. Purpose of Funds

General Fund	Unrestricted funds that can be used at the discretion of the trustees in furtherance of the objects of the charity.
International Fund	Grant funding received from Fife Council for an international visit.
Minibus Fund	Grant funding received from Fife Council towards the running costs of the Group's minibus supplied by the Council.
Scout Association	Grant funding received from the Scout Association for minibus and trailer driver training.
Tesco Fund	Grant funding from Tesco towards the cost of a new marquee.

A black and white portrait of an elderly man with a mustache, wearing a wide-brimmed scout hat with a feather and a dark suit jacket. The background is a blurred outdoor setting.

**HAPPINESS DOES NOT  
COME TO THOSE WHO  
SIT AND WAIT.**

**BADEN-POWELL**



