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## **Secretary's Statement**

It has been another successful year for the Cairneyhill Scout Group with all of our members progressing through the Award Scheme, gaining their Bronze, Silver, Gold, Platinum and Diamond Chief Scout's Awards as well as numerous Activity Badges. Each Section has had its highlights and these are detailed later in this Annual Report. The Group provides a programme of activities for males and females aged 6-25 in the West Fife Villages area, based in Cairneyhill, with a current membership of 104.

18 volunteer uniformed Leaders and approximately 25 parents of young people attending the Scout Group helped with various activities to raise funds or just to help out. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated as over the year the young people:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their promise

Would you like to support the young people in living by these values and strengthen your own job prospects in the meanwhile? There are opportunities for volunteering with the Group – perhaps you may be interested in being an Assistant Leader or section assistant or if that's not for you then maintaining the hall, being a member of the Group Executive or driving to and from activities where you can often take part too. This essential support allows the Leaders to focus on the Scouting for our young people. If you'd like to find out more call 07785304845 or email [Secretary@83rdscouts.org.uk](mailto:Secretary@83rdscouts.org.uk)

Charity Donations: you can nominate the 83<sup>rd</sup> Scouts to be your preferred charity for a donation every time you shop:

- Co-op: register your preference online so that we can replace some of our tents.
- If you use Amazon use the Smile.Amazon.co.uk website instead – prices and everything else is just the same and every little helps.

I hope that you enjoy the pictures which detail some of the many activities, successes and achievements that the Beavers, Cubs, Scouts and Explorers have been taking part in this year. The Group Executive Committee cannot express enough thanks to the Section Leaders and Assistants for volunteering their time and energies in all that they do for the young people lucky enough to be part of the 83<sup>rd</sup> Scouts.


**Alison Lowrie**  
**Secretary, Group Executive Committee**

## Volunteering Opportunity

**Would you be able to offer a few hours to support?**

There are lots of different opportunities to develop new skills or build on existing experience and knowledge.

You may enjoy working with the young people to help them get the most out of scouting or prefer supporting behind the scenes.

	<b>Learn new skills</b>
	<b>Meet new people</b>
	<b>Boost your career</b>
	<b>Improve your confidence</b>

Interested? ☎ 07785-304845 or email [Secretary@83rdscouts.org.uk](mailto:Secretary@83rdscouts.org.uk)

## Or Join the Adventure

	<p><b>Beaver Scouts:</b> Aged 6 – 8 Tue 6.30 to 8.00pm <a href="mailto:cairneyhillbeavers@gmail.com">cairneyhillbeavers@gmail.com</a></p>
	<p><b>Cub Scouts:</b> Aged 8 - 10½ Mon 6.30 to 8.00pm Amanda Fyfe    07966-225352</p>
	<p><b>Scouts:</b> Aged 10½ - 14 Wed 6.30 to 8.30pm David Salthouse    07920-252546</p>
	<p><b>Explorer Scouts:</b> Aged 14 – 18 Wed 8.30 to 10.00pm Callum Farquhar 07785-304845</p>
<p><b>All sections are open to both males and females</b></p>	

**Beaver Leadership Team:**

Sharon Craig

**Regular Young Leaders:**

Jamie Craig, Callum Kelly,  
Niamh Magee and Ashleigh  
Newton

**Ages 6-8**



**April 2018 – March 2019**

Listed below are just a few of the things that the colony has done over the past year:

- Donation to Cairneyhill in Bloom
- Gala Day (Disney Theme) Beavers chose A Bugs Life
- Trip to Sky High Trampoline Park 26<sup>th</sup> June 2018
- Sleepovers – Limekilns scout hall in June 2018
- Beaver Investitures
- Beaver Swim up to Cubs
- Erecting tents
- Visit to Dunfermline Fire Station 18<sup>th</sup> September 2018
- Police Visit to Scout hall Feb 2019
- Dunfermline District Sports Day
- Bowling Trip 5<sup>th</sup> March 2019
- Founder's Day Parade and Church Service Feb 2019
- Easter Egg hunt and decorating eggs 2<sup>nd</sup> April 2019
- Visit to Hilton Woods where the Beavers learnt about safety around fires and then toasted marshmallows
- A nature walk in Hilton Woods, collecting wood, stones and leaves
- Halloween Party 30<sup>th</sup> October 2018
- Didi cars from Fordell Firs 25<sup>th</sup> September 2018
- Potting and spring Planting 19 March 2019
- Delivery of Cairneyhill Scout post
- Scavenger Hunt in Hilton Woods
- Young Leaders did an evening about their expedition to Japan
- Scottish Night 29<sup>th</sup> Jan 2019
- Indoor Campfire and songs
- Wide Games
- Crafts

**Badges**

The Beavers weekly programme usually covers a couple of the requirements for the six Challenge Badges they are working towards. Listed below are a few examples of what we have been doing for the badges:

**My Adventure**

Various walks and outings; Toasting marshmallows; Following trails; Practising the Green Cross code; Owl Hunt Game.

### My Outdoors

Erecting tents; Making a collage out of leaves, wood and stones; First Aid, learning what's inside a first aid box, practicing tying a sling and learning the recovery position; Games, rounders and sports games; Sleepovers

### My Skills

Creative activities including gala preparations; Campfire songs; Scottish Dancing; Rolling a neckie; Lighting Matches Safely; Experimenting with Chemistry, simple Science Experiments, making fizzy lemonade, lava lamps and light spinners; Communication, learning to text, spelling own names using Phonetic Alphabet and working out secret codes and messages

### My World

Remembrance Day and Founder's Day services; Learning about Scottish Cuisine; the meaning of Tartan and Kilts; Planting Pansies; Learning about Japan from the Explorers; Disability Awareness, learning how to sign Beavers in sign Language, Braille games and Lighthouse game (blindfolded)

### Teamwork

Team challenge activities and team games; Leading an evening and closing and being in charge of a game; Lodge leaders leading by example; Be welcoming and kind to new Beavers; Building Lego Roads; Creating and Drawing pictures together

Personal Chores at home for parents; Learning how to tie shoelaces; Keeping bedrooms tidy; Looking after pets

### Chief Scout's Bronze Awards

The highest award that a Beaver can gain is awarded if they have completed six of the Challenge badges and have gained four activity /staged activity badges. The Beavers who have swam up to Cubs this year have mostly achieved their Chief Scout's Bronze Award.

### **A few of the highlights of the past year:**

#### Beaver Outing to the Fire Station 18<sup>th</sup> Sept 2018

Dunfermline fire Station invited the Beavers to spend an evening at the fire station where they were given a presentation on fire safety before being allowed to try on and practice using the equipment the fire fighters use when attending a fire, they were shown where and how the equipment is stored within the station and were given the opportunity to call and pass messages to the fire station and heard how the call is alerted through the speakers, the evening finished with the Beavers being taken outside to be allowed on the fire engines and sound the sirens but the highlight of the evening was being able to use the hoses and be shown how to put out a fire!

#### Young Leader Night - Japan

The Young Leaders prepared the programme for the evening. The Beavers learned about Japan through games, a slide show and talking to the Explorers where they learned about the size, population, cuisine and climate as well as learning how to use chopsticks and make their own homemade fans. The Beavers also got to try on some traditional Japanese clothing that the Explorers had brought back from their travels and had a taste of some Japanese Sweets. A very informative and fun evening.

### **Our Beaver Flower Tub**

The Beaver flower tub is usually planted every year by the oldest Beavers. The Beavers are then asked to take a week being responsible for its watering and maintenance. The Beavers also normally plant and water another two tubs nearby. Unfortunately, we have been unable to attend to the tubs this year however donations for the tubs were made by the Beavers.

### **Young Leaders**

We have been so fortunate to have the assistance of four Young Explorer Scout leaders this year. Ashleigh, Niamh, Jamie and Callum help to programme, plan and deliver the weekly programme as well as being excellent role models for the Beavers. All are heading off to university in September, we wish them well with their studies and hope they achieve their dreams.

### **Thanks**

We have so many people to thank that it is not possible to name you all individually but hopefully you know who you are!

#### **THANK YOU:**

- To the Executive committee who deal with keeping the hall maintained and buses running and all the necessary paperwork and financial reports that this entails.
- To the other Section Leaders, Young Leaders and section members who assist us with the weekly programme and suggesting programme ideas
- To the District Leaders who provide us with support and District events to attend.
- To parents who help on our outings and with other activities.
- To the wider Cairneyhill Community who help us with our flower tubs and gala day preparations.

### **Goodbye to Kite**

After assisting with the Cairneyhill Beavers Kite (Lyndsay) due to other commitments was no longer able to commit to Beavers on a Tuesday, but kindly offered to continue to support Falcon (Sharon). We said goodbye to Kite at our Bowling outing on 5th March 2019 thanking her for her assistance to the group and the many exciting programmes she developed for the Beavers. The Beavers will really miss Kite, but as she has agreed to help with Cubs on a Monday, many of our ex-Beavers will see her there and we hope that she will pop into see us now and again.

### **Cairneyhill Beavers NEEDS you!!**

At present the Colony is being run with only Sharon Craig (Falcon) who was initially a parent helper who has agreed to becoming a Sectional Assistant and Amanda Fyfe from Cubs has kindly stepped in on some evenings to attend the Tuesday evenings and help with the programme planning for the time being.

We need a Beaver Leader, do you have the time, skills and commitment required to be able to offer your support in running the group? Without volunteers the Beaver Colony is at risk of being unable to operate fully.

The Leaders enjoy our Tuesday evenings with the Beavers and all the fantastic events and trips we get to attend. It is an honour and a privilege to be with such a great Scout Group and we look forward to all our activities whether they be new and exciting or familiar favourites.



**Leaders:**

Amanda Fyfe (Baloo)	Cub Scout Leader
Michael McCreadie (Bagheera)	Assistant Cub Scout Leader
Lyndsay Strang	Assistant Cub Scout Leader
Scott Lowrie, Elaine Smith	Sectional Assistants

<b>Young Leaders:</b>	Tolkien Hamilton, Alasdair MacPhail
Scout Helpers:	Darren Allan, Kai McCreadie

**Ages 8-10½**

It has been a busy year for our Cub Pack – highlights include the Dunfermline District Cub Camp, the Cairneyhill Gala Day parade, the ScotArt Workshop and the annual District Safety Competition.

Throughout the year, the Cubs have enjoyed a wide variety of indoor and outdoor activities, badge work, games, outings and events.

Here are some of the activities and badges the pack has done during the past year:

**Activities**

- Tent Pitching – some practice for future camps.
- Pinewoods Derby – the cubs had a great time making and decorating their own wooden cars and racing them down a track.
- Gala Day – for the Disney themed parade, Mike dressed up as Snow White and the cubs joined him dressed as the seven dwarves.
- Founders Day and Remembrance Sunday – we joined the community and other sections for the annual Founders Day and Remembrance Sunday services.
- Halloween games – the pack celebrated Halloween with various games – eating marshmallows on strings, dooking for apples and making a spider donut.
- Christmas Craft – painting Christmas tree decorations and icing biscuits.
- Beetle Drive.
- Quiz 'n Chips – the Cubs divided into teams for a quiz followed by a bag of chips.
- Golf Driving Range – the cubs enjoyed a visit to Forrester Park.
- Egg City – with prizes for the best decorated eggs.
- Trampoline and Table Tennis in the Scout Hall.
- Team Challenges – we held a team challenge evening for the cubs with chair balancing, human knots and crate relays.
- Rain Gutter Regatta – our annual boat making and racing competition.
- Pioneering – the cubs enjoyed making catapults using canes and string.
- Japan Presentation – Explorers Alasdair, Jamie and Ashleigh gave the cubs a fantastic presentation to tell them about their trip to Japan.

## **Badges**

- Hobbies & Collector – the cubs brought in their collections and hobbies to show to the other cubs.
- Chef – the cubs made macaroni cheese, pizza and pancakes and enjoyed eating it all afterwards.
- Communicator – the cubs made and received phone calls, e-mails and texts, deciphered secret codes and followed directions to gain this badge.
- Navigator – this badge involved map reading and learning the points of the compass.

## **Camps, Events and Outings**

Six of our cubs camped at Nineacres for the Dunfermline District Cub Camp in May 2018. It was their first time camping with the cubs and they had a fantastic time. The first day was taken up with an Olympic themed sports competition, which included long jump, archery, curling and welly wanging. The highlights were the campfire on the Saturday night and playing in the river in their free time – luckily, they had plenty of spare clothes.

The cubs always love outings and this year we had outings to Cairneyhill woods and Torryburn beach to practice their fire lighting skills and cook marshmallows. We also walked the Red Squirrel trail at Devilla forest – with a stop for hotdogs halfway around. For our Christmas outing we all enjoyed a trip to the ten-pin bowling.

In November we attended a ScotArt Workshop designed to come up with a symbol for Fife to be made into a wicker sculpture for the Edinburgh New Year celebrations. A group of our cubs attended and took part in discussions which led to a peacock with the Forth Road Bridge as its tail being chosen by the participants as Fife's symbol. It was a great night and the cubs enjoyed making a hanging craft decoration to take home as well.

District events give the cubs the chance to meet cubs from other packs and this year our cubs have attended the annual district sports day, a DAFC football match and the annual safety competition which was held at the fire station.

## **Thanks**

I would like to thank everyone who has supported the 83<sup>rd</sup> Cub Pack over the past year – assistant leader, Michael McCreadie; section assistants, Scott Lowrie and Elaine Smith; young leaders, Alasdair MacPhail, Tolkien Hamilton, Kai McCreadie and Darren Allan; leaders of the other sections in our group; the Group Executive and the parents who have helped.

It has been a pleasure for us as leaders to work with the cubs who are always full of enthusiasm at our weekly meetings and we are looking forward to next year.

**Amanda Fyfe,  
Cub Scout Leader**

**cubs** 





**Scout Leader** – David Salthouse

**Assistant Scout Leader** – Vacant

**Section Assistants** – Alison Lowrie, Darren Lister

**Young Leaders** – Caleece Albans, Dylan Jack

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society with a strong focus on the outdoors. Scouts aims to build and develop young people's confidence, sense of adventure and outdoor skills, as well as encouraging them to explore their beliefs and attitudes and be creative. It offers them the independence to put these skills into practice at camps and even on international trips. Scouts are encouraged to work together and take the lead on all sorts of projects, from community-based work to planning games and activities for their meetings. The Scout Troop has tried to deliver this through a mix of training and personal development not only during the regular troop nights but also at weekends and other opportunities as available. Our programme is based around camping, outdoor activities, outings and expeditions on a regular basis. Scouts are encouraged to participate in these activities as much as possible but we are also conscious of the many other demands that are placed on these young people through academic and other personal pursuits. We try to provide an exciting and creative programme of events throughout the year and some of these are detailed below.

**Challenge and Activity Awards** – The core training programme for all Scouts is based around completion of 9 Challenge Awards to obtain the Chief Scout's Gold Award. The new Challenge Awards offer Scouts many options for activities to complete allowing greater flexibility for mixed abilities and interests. In addition, there are also the Activity Badges and Staged Awards which allow Scouts to recognise their individual interests both within and outside of Scouting. As part of the Chief Scout Award it is a requirement to earn 6 Activity or Staged badges to reflect the individual nature of each Scout's ability and interests. During the year we normally pursue a theme each term which provides the scouts with an opportunity to spend some time developing a given skill and should cover the requirements of at least one Challenge Award or Staged Badge. We also encourage Scouts to work on their own initiative to supplement the training provided on troop nights to gain additional levels of the Activity or Staged Badges. Most of the troop members who hadn't previously obtained them were able to gain their 1st or 2nd Stage Swimmers Award, World Challenge, Personal Challenge and Skills Challenge Awards. We also learnt about the RAF's 100 Anniversary this year which combined with some further work will earn Scouts their Air Researcher Activity Badge. The older Scouts have also nearly completed their Expedition Challenge Award. There were no Chief Scout Gold Awards this year but we are hopeful that by the 2019 AGM we should have 4 or 5 completing the requirements of the award.

**Outings and Visitors**– Trips to external locations or external speakers visiting our troop night are also important to provide Scouts with an insight into our local and sometimes not so local community. Trips out this year included Trampolining in Alloa, Dunfermline Swimming Pool, beach clean-up at The Ness, Torryburn and our annual end of term beach party at Silver Sands Beach. We had a return visit to the hall from Guide Dogs for the Blind at which time we were able to finally hand over the donation we had previously collected. We also attended Church Parades this year for Remembrance Sunday and Founders Day. Joint activities with the Explorers on some events such as supporting Scotland Football Team at Hampden Park, skiing in Sweden, Winter Camp and survival camps help to provide the Scouts with an insight into some of the activities they can expect when they move up to Explorers.

**Communications** - One element of the programme that we have introduced is having at least one open evening each year for the parents and carers to attend and find out a little more about what goes on over the year. Previously we had completed a variety of Art projects using different media and a very successful Christmas Concert last year using Dean's musical skills and teaching to great effect. Unfortunately, due to losing Dean and work commitments for the others, we weren't able to organise the open evening this year. We hope to do again for the 2019-2020 programme. A Facebook closed group exists for all parents and carers to join (along with any Scouts old enough) so that we can provide regular news and photos of each week's activity as well as advising of any changes to the programme with short notice.

**Expeditions and Camps** – No year would be complete without camps and hikes and this year was no exception. We enjoyed the ever-popular weekend camp at Strathaven Airfield with the flying experience provided by Norrie, practice competition camps and shared survival camp with the Explorers. We also held a summer camp at Great Tower Scout Camp on Lake Windermere. Again, the weather was very kind to us and we covered activities including kayaking, climbing, swimming, hill walking, trips on stream train and the lake cruisers as well as visit to the South Lakes Animal Park and the lighthouse that isn't a lighthouse! (the Hoad Monument at Ulverston). Thanks to Mike our Assistant Cub Scout Leader who stepped in to help run the camp.

**District Events** – Members of the troop took part in all the District Scout events this year. This included a mix of fun and sporting events like the Scout Raft Race and District Sports Day as well as some of the more traditional Scouting based competitive events such as the Gibb Bugle Camping Competition (we came 3<sup>rd</sup>), Willie Robertson Trophy (our patrol came 3<sup>rd</sup> and two extras were 'loaned' to the 40<sup>th</sup> Fife who won the competition) and Scout and Guide Quiz. There was also a return to the calendar of the 6 a side Hockey Tournament (runners up) which was organised by our troop with support from Dunfermline Carnegie Hockey Club. By entering teams in all these District competitions, those taking part have enjoyed the activity and most are keen to take part next year which is always a good sign by which time they will have developed more experience.

**Community and International** – We have organised community specific activities aimed at giving the Scouts an understanding and appreciation of their local and international community. This included the beach clean-up at Torryburn. The older scouts have continued to support the Cub and Beaver sections as part of their community challenge and progression towards their Saltire Award. The international dimension was provided by joining the Explorers on skiing trip to Sweden and also talks from Explorers about their overseas expeditions.

**My thanks:**

Regrettably Dean left us this year which once again has meant there is no Assistant Scout Leader and the troop has been reliant on the help from Alison and Darren when their work commitments allow. They have both been a great help this year.

As well as the uniformed support the Troop wouldn't be able to function without the weekly helpers' rota which most parents and carers have supported along with some of the older members of the movement - notably Caleece and Dylan this year.

Parents and carers are a great help, not only in encouraging their children to attend but also in practical support via the weekly rota. This is a very important part they play, not only in being there to help each week but also so that they gain an idea what the Scouts are up to throughout the year. There are always opportunities for parents to assist in several roles by becoming the section rep on the Executive Committee, volunteering for some of the activities required over the

year to help support the funding and running of the hall. If any parents feel they may be able to undertake any additional support with the Troop please let me know and I am happy to discuss the various ways in which this support can be given.

Lastly, it would be remiss not to recognise the support that both the Executive and other uniformed leaders within the Group have provided this year. Often unsung and largely hidden from view this support is integral to the success of the Troop and the Group overall.

Thanks for your support

**David Salthouse, Scout Leader**

**Scouts are more likely to be physically active than young people who don't take part in Scouting.**





<b>Explorer Scout Leader:</b>	Callum Farquhar
<b>Asst Explorer Leader:</b>	Bob Henderson
<b>Unit Assistants:</b>	Jerry Aird, Aidan Hopkins, Sue Salthouse, Neil Somerville
<b>Skills Instructor:</b>	Andy Morgan

## EXPLORERS

With over twenty active youngsters aged 14 to 17 it's always difficult to keep them busy; provide something to suit everyone; and ensure that we are contributing positively to their personal development, but we have tried and have had a busy year.

#skills for life are what our members achieve and this is partly through their participation in the Duke of Edinburgh's Award scheme undertaking volunteering, physical activity, an expedition and skills over the year. However, in addition we try and prepare them for the world of work with relevant certification and this year we have undertaken First Aid and Elementary Food Hygiene.

Through our Intermediate Labour Market we employ the Explorers @ £5 per hour giving them valuable work experience undertaking catering for large events; event stewarding; marquee hire and leaflet/magazine distribution as well as providing the baggage service at many of Scotland's marathons and road races. We brought in nearly £39,000 over the year and ensured that the Explorers could pay for their activities and expeditions without relying on contributions from their parents. We provide employment references as required, based on their experience and expertise.

Each term the members discuss and decide what activities they'd like to do and each time that we organize a longer expedition abroad, the activities are based on the wishes of those who are participating. Equally, helping the younger sections as Young Leaders gives our members valuable skills and helps to develop their leadership potential. They use this volunteering towards their Duke of Edinburgh's and count the hours towards the Saltire Awards that recognize youth volunteering. We are delighted that so many of our members are willing to give up additional hours to help out at Beavers, Cubs and Scouts.

During the year four of the Unit (Caleece Albans, Alec Davidson, Lyle Hopkins and Dylan Jack) represented Dunfermline at the International Patrol Jamborette at Blair Atholl camping with our friends from Sweden, Japan and Ecuador and Caleece and Lyle are about to fly off to USA to represent Scotland at the 24<sup>th</sup> World Scout Jamboree.

Skiing in Sweden was once again very popular at both Easter and during the school February mid-term holiday, allowing us to further develop our links with the Scout Group in Malung. With no-one else on the slopes at Easter, we enjoyed great snow and great weather with everyone achieving their Level 3 Snowsports Staged Activity Badge.

Thanks to everyone that has helped over the past year – leaders, parents and Executive members. As always it's a pleasure to work with the Explorers and to help them gain Skills for Life.

**Callum Farquhar, Explorer Scout Leader**

# EXPLORERS





The Explorers' major summer expedition in 2018 was to Japan, where 25 of us had a wonderful three weeks, exploring the cities of Tokyo, Kyoto and Hiroshima as well as the magical island of Miyajima before participating in the 17<sup>th</sup> Nippon Jamboree in Ishikawa Prefecture for a week. Afterwards we travelled to the north of the mainland and enjoyed two periods of home hospitality, one in the coastal town of Kamaichi and one in Morioka, capital of Iwate Prefecture.

In Tokyo we saw the size of the city from the top of the local Government building (45 stories high) and the efficiency of their trains. We were staying in a Buddhist Temple and were given a really informative tour of the complex. We visited some of their famous shopping areas and crossed the "world's busiest pedestrian crossing" at Shibuya. In Kyoto we visited temples, castles and the wonderful food market seeing the huge array of what was on offer. Staying in the local Catholic Church Hall we phoned for a takeaway for dinner (mix of sushi and pizza!). In Hiroshima we visited the Peace Museum and Park, seeing the A-Dome where the bomb fell. This made a big impression on everyone. Whilst there we visited the offshore island of Miyajima and its friendly deer, hosted by one of our friends who has visited Scotland several times. Thanks Isao.

The Jamboree (on a beach) enabled everyone to integrate into a Japanese Group and eat, sleep and do activities with them for a week. Great insight into Japanese Scouting and the shows in the main arena were spectacular. After the camp we headed off by bullet train to the north of Japan and enjoyed our first night in a Spa Hotel which was outstanding. We then headed to Kamaichi ( a town destroyed by the 2011 Tsunami) and saw the regeneration that has taken place, culminating in them being selected as one of the 12 host cities for the autumn Rugby World Cup. They were wonderful hosts and the Farewell Party that they held alongwith BBQ Scallops, will be remembered for a long time. Then we travelled on to Morioka and after a welcome party with a huge array of food and lots of dancing with their Beavers, Cubs and Scouts, we had some more time with families, culminating in a noodle-eating competition before we had to say our farewells and return to Tokyo for a final night before we had to catch the long flight home. An unforgettable experience and it'll be good to see some of our Japanese friends again in Switzerland this summer celebrating their Group's 70<sup>th</sup> anniversary.

## **Trustees' Annual Report**

The trustees present their report and the financial statements for the year ended 31 March 2019. The financial statements have been prepared in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

## **Reference and Administrative Information**

Charity Name	83 <sup>rd</sup> Fife (Cairneyhill) Scout Group
Charity Registration Number	SC 029771
Principal Address	Northbank Road Cairneyhill Fife KY12 8RN

## **Trustees of the Scout Group:**

Alison Lowrie	(Secretary)
Jane Scriven	(Treasurer)
Paul Neal	
Lianne Hood	
Jerry Aird	
Helen Newton	
Eileen Robertson	
Colin Campbell	
Lyndsay Strang	(Resigned 31 March 2019)
Amanda Fyfe	
David Salthouse	
Susan Salthouse	

## Trustees for the Scout Group

Callum Farquhar	Regional Commissioner)	of East Scotland Region for
Gordon Coupar	Regional Chairman)	the time being and their
Phil Smithard	Regional Secretary)	successors in office

<u>Independent Examiner</u>	Lesley Law	<u>Bankers</u>	Bank of Scotland
	4 Alburne Court		1 Bothwell Street
	Glenrothes		Dunfermline
	Fife KY7 5RQ		Fife KY11 3AG

### **Structure, Governance and Management**

The Group is an unincorporated recognised Scottish Charity and is governed by the terms detailed in the constitution of The Scout Association (incorporated by Royal Charter in 1912) and as detailed in its Policy, Organisation and Rules (POR) and as amended by its Scottish Variations. It is a member of The Scout Association having accepted the aims of the Association. The Group Council is the electoral body which supports scouting in the Scout Group. It is the body to which the Group Executive Committee is accountable.

The Group Council must hold an Annual General Meeting within six months of the financial year end to: receive and consider the Annual Report of the Group Executive Committee, including the annual statement of accounts; to approve the Group Scout Leader's nomination of the Group Chairman and nominated members of the Group Executive Committee; elect a Group Secretary and a Group Treasurer; elect certain members of the Group Executive Committee; and appoint an independent examiner. Members of the Executive Committee must act collectively as Charity Trustees in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and used by the Group
- Manage the Group finances
- Provide insurance for people, property and equipment
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities
- Promote and support the development of Scouting in the local area
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community
- Appoint and manage the operation of any sub-Committees, including appointing Chairs to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of Sections in the Group as necessary
- Maintain confidentiality with regard to appropriate Executive Committee business

### **Organisational Structure**

The trustees meet 8 times a year and determine policy as well as reviewing finance and determining operational matters.

### **Recruitment, Appointment and Induction of Trustees**

New trustees are recruited in accordance with the Policy, Organisation and Rules (POR) of The Scout Association as and when required from existing and new contacts. Any newly appointed trustees are advised of the objectives and activities of the Group, and are to act in accordance with the Policy, Organisation and Rules of the Scout Association and the Charities & Trustee Investment (Scotland) Act 2005 in force at the date of appointment. Assistance and training is provided to new trustees by the existing trustees and all new Office Bearers are trained and validated in Module 1 (Executive) of The Scout Association's National Adult Training Scheme by Dunfermline District Scout Council. A full Induction Pack is provided to new members covering:

- The obligations of the Trustees
- Funding and the current financial position as set out in the latest accounts.

There are no plans to alter the policies or change the objectives of the charity.

Trustees receive an annual update on their responsibilities.

## **Risks**

The Group is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. The Committee has carried out an assessment of all the major risks (including those related to Health & Safety) and is satisfied that it has systems or procedures in place to manage those risks. All Leaders, regular helpers and Office Bearers must be members of the Protecting Vulnerable Groups (PVG) scheme or have had an enhanced Disclosure through The Scout Association from Disclosure Scotland within the past 5 years. All adult members have also undertaken and been validated for GDPR to ensure that all personal data held by the Group is done so securely and in line with the current legislation.

## **Objectives and Activities**

The aim of the Group is to promote the purpose of Scouting which is that Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Group is organised in line with the Values of Scouting which are that as Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; co-operate with others, make friends.

## **Volunteers**

In addition to 18 uniformed leaders, approximately 25 parents of young people attending the Scout Group helped with various activities to raise funds or just to help out. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated.

## **Achievements and Performance**

It has been another successful year for the Scout Group with all of our members progressing through the Award Scheme, gaining their Bronze, Silver, Gold, Platinum and Diamond Chief Scout's Awards as well as numerous Activity Badges. Each section has had its highlights and these are detailed earlier in the Annual Report.

The Group provides a programme of activities including progression through the various Scouting awards. We link what we do to the four capacities of the Scottish Government's Curriculum for Excellence and try to develop successful learners; confident individuals; effective contributors; and responsible citizens. Where possible we ensure that our members are achieving a number of the experiences and outcomes set by the government. We provide activities for those aged 6-25 in the West Fife Villages area, based in Cairneyhill, with a current membership of 104.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.



The Scout Group in Cairneyhill provides a community facility for the village that is regularly used by the Primary School; Mothers & Toddlers; the Brownies; the Youth Club; Karate and Dance Groups; Dog Training Classes, Adult Exercise Classes, Football Teams and for one-off lets. It is used as a Polling Station for elections. We also provide two 17-seater minibuses that are regularly used by a variety of local groups from playgroups to groups of those who are retired and manage an 8-seater minibus for Fife Council for use by those throughout the West Fife Villages. Scouting in Cairneyhill is most definitely a part of the community, not apart from the community, and will continue to support others in the future.

### **Financial Review**

The Statement of Financial Activities shows net surplus for the year of £4,320 (2018 – net deficit £9,835). A total of £478,845 was retained in accumulated funds at the year-end (2018 – £262,182).

### **Reserves Policy**

The Group Executive Committee have agreed that the level of free reserves, being the unrestricted and designated funds which are required to sustain operations in the event of unforeseen adverse future financial events should be a minimum of three months operating costs. Free reserves at 31 March 2019 amounted to £17,864 and this meets the current requirements.

### **Plans for the Future**

The Group remains committed to providing an exciting programme of activities for those aged 6-25 in the West Fife Village area.



**We want to  
bring skills for  
life to more  
young people.**

## **Independent Examiners Report to the Trustees**

**Year ended 31 March 2019**

I report on the accounts of the charity for the year ended 31 March 2019 which are set out on pages 19 to 22.

### **Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required by section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Lesley Law  
4 Alburne Court  
Glenrothes  
Fife KY7 5RQ  
28 October 2019

**83rd Fife (Cairneyhill) Scout Group  
Statement of Receipts and Payments  
For the Year ending 31 March 2019**

	Notes	2019 Unrestricted	2019 Restricted	Total 2019	Total 2018
<b>RECEIPTS</b>					
<b>Funds Received as Agents</b>					
Subscriptions (net)	2	£ 5,393		£ 5,393	£ 5,289
<b>Scout Group Activities</b>					
Programme activities and events		£ 38,685		£ 38,685	£ 16,464
Fundraising activities		£ 39,210		£ 39,210	£ 20,327
<b>Funds from other Sources</b>					
Donations and grants	3	£ 1,480	£ 5,900	£ 7,380	£ 8,167
Trading Income	4	£ 21,179		£ 21,179	£ 10,859
Gift Aid		£ 1,812		£ 1,812	£ 1,804
Miscellaneous		£ 1,043		£ 1,043	£ 108
<b>Total Receipts:</b>		£ 108,802	£ 5,900	<b>£ 114,702</b>	<b>£ 63,018</b>
<b>PAYMENTS</b>					
<b>Scout Group Activities</b>		£ 88,834	£ 3,900	£ 92,734	£ 56,942
<b>Support Costs</b>					
Building Costs		£ 5,973		£ 5,973	£ 5,901
Vehicle Costs		£ 7,351	£ 2,470	£ 9,821	£ 8,827
Governance Costs		£ 1,230		£ 1,230	£ 1,000
Administration		£ 624		£ 624	£ 183
<b>TOTAL PAYMENTS:</b>		£ 104,012	£ 6,370	<b>£ 110,382</b>	<b>£ 72,853</b>
<b>Surplus (Deficit) on year:</b>				£ 4,320	-£ 9,835

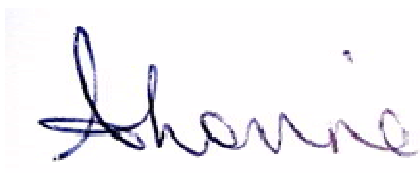
**83rd Fife (Cairneyhill) Scout Group  
Statement of Balances  
As at 31 March 2019**

	Notes	2019 Unrestricted	2019 Restricted	Total 2019	Total 2018
<b>Balance as at 1st April</b>		£ 13,073	£ 3,308	£ 16,381	£ 26,216
<b>Surplus (deficit) for year</b>				£ 4,320	-£ 9,835
<b>Balance as at 31st March</b>		£ 17,864	£ 2,838	£ 20,702	£ 16,381
<b>Represented by:</b>					
<b>Group Account</b>		£ 10,432	£ 838	£ 11,270	£ 4,286
<b>Beaver Section Account</b>		£ 767		£ 767	£ 610
<b>Cub Section Account</b>		£ 606		£ 606	£ 385
<b>Scout Section Account</b>		£ 2,874		£ 2,874	£ 2,590
<b>Explorer Section Account</b>		£ 3,185	£ 2,000	£ 5,185	£ 8,511
				£ 20,702	£ 16,381
<b>Fixed Assets</b>	8			£ 458,143	£ 245,801
<b>Total Funds:</b>				<b>£ 478,845</b>	<b>£ 262,182</b>
<b>Amounts invoiced, but not received by 31 March 2019</b>					
Minibus Hires		£ 593		£ 593	
Hall Hires		£ 420		£ 420	
Magazine Deliveries		£ 320		£ 320	
<b>Total funds awaited:</b>				<b>£ 1,333</b>	

**Liabilities**

No material liabilities existed as at 31 March 2019

These financial statements were approved by the trustees on the 27 October 2019 and signed on their behalf by



Secretary of the Group Executive Committee

The notes on pages 21 to 22 form an integral part of these financial statements.

## 83<sup>rd</sup> Fife (Cairneyhill) Scout Group

### Notes to the Financial Statements

#### Year ended 31 March 2019

#### 1. Accounting Policies

##### Basis of preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

Last year's accounts were prepared on an accruals basis, but as that is no longer required due to the increased threshold for such accounts, the Trustees decided to go with a Receipts and Payments format going forward. This has resulted in the total funds brought forward as at 1/4/18 being revised from £257,908 to £262,182 as a result of the Net Current Assets figure of £12,107 being changed to reflect the actual bank balances of £16,381.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Designated funds are unrestricted funds that the trustees have set aside for particular purposes. The designation is administrative only and does not restrict the trustees' ability to apply funds.
- (c) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.

##### Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

##### Fixed Assets

Heritable Property is recorded at cost and Motor Vehicles are recorded at current value. Equipment has been recorded at an insurance value based on estimated replacement cost.

#### 2. Subscriptions

	Unrestricted		
	2019		2018
Subscriptions received from members	£	8,040	£ 7,929
Less proportion sent to District	-£	2,647	-£ 2,640
Total retained by Scout Group	£	5,393	£ 5,289

#### 3. Donations & Grants

	Unrestricted	Restricted	Total	Total
	Funds	Funds		
	2019	2019	2019	2018
	£	£	£	£
Donations	0	0	-	99
Awards for All Scotland	0	0	0	0
Bank of Scotland Foundation	1,480	0	1,480	1,448
Asda Foundation	0	0	-	500
Fife Council inc Common Good	0	1,400	1,400	5,400
Fife Charities Trust	0	0	-	720
Tesco Bags for Help	0	2,000	2,000	0
GB Sasakawa Foundation	0	2,500	2,500	0
	8,685	5,900	7,380	8,167

**83rd Fife (Cairneyhill ) Scout Group**  
**Notes to the Financial Statements (contd)**  
**Year ended 31 March 2019**

<b>4. Receipts from trading activities</b>	Unrestricted 2019 £	Total 2019 £	Total 2018 £
Surplus on Hire of Minibuses	14,769	14,769	5,270
Surplus on Hire of Hall	6,411	6,411	5,590
	<u>21,180</u>	<u>21,180</u>	<u>10,860</u>

Receipts from trading activities was unrestricted in 2018.

**5. Trustees' emoluments**

There were no individuals employed by the charity during the year.

No remuneration, benefits or expenses were paid to the trustees in the year. ( 2018:£Nil)

**6. Related party transactions**

There were no related party transactions in the reporting year requiring disclosure.

**7. Restricted Funds**

During the year £5,900 of restricted grants were received. They were comprised of £1,400 from Fife Council, £2,500 from GB Sasakawa Foundation and £2,000 from Tesco Bags for Life.

	As at 01-Apr-18 £	Receipts £	Payments £	Transfers £	As at 31-Mar-19 £
<b>Restricted Funds</b>					
Fife Council	0	1400	1400	0	0
GB Sasakawa Foundation	0	2500	2500	0	0
Tesco Bags for Life	0	2,000	0	0	2,000
Mini Bus expenses Fund	3,308	0	2,470	0	838
Totals:	<u><b>3308</b></u>	<u><b>5900</b></u>	<u><b>6370</b></u>	<u><b>0</b></u>	<u><b>2838</b></u>

**8. Fixed Assets**

Scout Hall, Northbank Road, Cairneyhill KY12 8RN	Construction Cost	£250,000
3 Minibuses (purchase price reduced by 25% per year)	Current Value	£ 33,147
Equipment as at insurance replacement value	Current Value	£174,996
	<b>Total Value:</b>	<u><b>£458,143</b></u>

**83rd Fife (Cairneyhill) Scout Group**  
**Group Receipts and Payments**  
**Year ended 31 March 2019**

	2019 £	2018 £
<b>Donations</b>		
Members subscriptions	5,393	4,830
Donations & grants		
Donations	0	99
Asda Foundation	0	500
Bank of Scotland Foundation	1,000	1,448
	<u>1,000</u>	<u>2,047</u>
Gift Aid	1,812	1,804
<b>Total Donations</b>	<b><u>8,205</u></b>	<b><u>8,681</u></b>
<b>Other Trading Activities</b> - Activities for Generating Funds		
Hall Hire	8,402	8,769
Minibus hire	18,042	13,094
	<u>26,444</u>	<u>21,863</u>
<b>Charitable Activities</b>		
Fundraising activities		
Miscellaneous	348	2,357
	<u>348</u>	<u>2,357</u>
<b>Other Receipts</b>		
Miscellaneous	304	54
	<u>304</u>	<u>54</u>
<b>Total Receipts</b>	<b><u>35,301</u></b>	<b><u>32,955</u></b>
<b>Cost of Charitable Activities</b>		
Fundraising Activities	0	69
Hall costs		
Gas and electricity	2,154	2,072
Water	0	0
Telephone	496	605
Cleaning	2,944	2,537
Repairs and maintenance	357	92
Rent and insurance	2,013	2,561
	<u>7,964</u>	<u>7,866</u>
Minibus costs		
Fuel	8,043	5,733
Tax and insurance	3,114	1,460
Repairs	1,938	1,561
	<u>13,095</u>	<u>8,753</u>
Scout Association Membership Fees	2,647	2,640
Miscellaneous	3,381	2,797
Depreciation		21,951
Loss/( Gain) on Sale of Motor Vehicle		1,269
Governance Costs - AGM	1,230	1,000
<b>Total Payments</b>	<b><u>28,317</u></b>	<b><u>46,346</u></b>

**83rd Fife (Cairneyhill) Scout Group  
Beaver Colony Receipts and Payments  
Year ended 31 March 2019**

	2019 £	2018 £
<b>Donations</b>		
Members subscriptions	2,175	2,189
<b>Charitable Activities</b>		
Fundraising activities		
Carol service	-	45
General	0	20
	<u>0</u>	<u>65</u>
Programme Activities, Events and Courses		
Camp activities	112	210
	<u>112</u>	<u>210</u>
<b>Total Receipts</b>	<b><u>2,287</u></b>	<b><u>2,464</u></b>
<b>Cost of charitable activities</b>		
Fundraising Activities		
Carol service	-	45
	<u>-</u>	<u>45</u>
Programme activities, events & Courses		
Camp expenses	70	130
Activities & materials	111	473
Outings	327	91
Gala	-	58
	<u>508</u>	<u>753</u>
Donations		
Donations & Gifts	49	25
Membership Subscriptions	1,320	1305
Miscellaneous		
Uniforms & badges	192	142
Miscellaneous	84	0
	<u>277</u>	<u>142</u>
<b>Total Payments</b>	<b><u>2,154</u></b>	<b><u>2,270</u></b>



**83rd Fife (Cairneyhill) Scout Group  
Cub Pack Receipts and Payments  
Year ended 31 March 2019**

	2019 £	2018 £
<b>Donations</b>		
Members subscriptions	1,938	1,315
Donations & grants		
Grants	480	
<b>Charitable Activities</b>		
Programme Activities, Events and Courses		
Outings	0	0
	204	0
<b>Total Receipts</b>	<b>2,622</b>	<b>1,315</b>
<b>Cost of Charitable Activities</b>		
Programme activities, events & courses		
Activities & materials	401	379
Outings	135	323
	895	702
Donations		
Gifts & Donations	22	25
Membership Subscriptions	1,223	780
Miscellaneous		
Uniforms & badges	260	71
<b>Total Payments</b>	<b>2400</b>	<b>1578</b>

**83rd Fife (Cairneyhill) Scout Group  
Scout Troop Receipts and Payments  
Year ended 31 March 2019**

	2019 £	2018 £
<b>Donations</b>		
Members subscriptions	1,980	1,950
	<u>1,980</u>	<u>1,950</u>
<b>Charitable Activities</b>		
Fundraising activities	0	41
	<u>0</u>	<u>41</u>
Programme Activities, Events & Courses		
Camp activities	1,355	861
Activities	191	29
	<u>1,546</u>	<u>890</u>
Miscellaneous		
Resources & uniform	9	0
	<u>9</u>	<u>0</u>
<b>Total Receipts</b>	<b><u>3,535</u></b>	<b><u>2,881</u></b>
<b>Cost of Charitable Activities</b>		
Minibus costs	-	104
	<u>-</u>	<u>104</u>
Programme activities, events & courses		
Camp expenses	1,473	1,042
Outgoings	448	427
	<u>1,922</u>	<u>1,469</u>
Donations		
Donations	66	66
	<u>66</u>	<u>66</u>
Membership Subscriptions	1,200	1,185
	<u>1,200</u>	<u>1,185</u>
Miscellaneous		
Uniforms & badges	63	102
Misc	-	20
	<u>63</u>	<u>122</u>
<b>Total Payments</b>	<b><u>3,251</u></b>	<b><u>2,944</u></b>

**83rd Fife (Cairneyhill) Scout Group**  
**Explorer Scout Receipts and Payments**  
**Year ended 31 March 2019**

	2019 £	2018 £
<b>Donations</b>		
Members subscriptions	1,875	2,475
Donations & grants		
Grants	2,000	400
Donations	0	0
	<u>2,000</u>	<u>400</u>
<b>Charitable Activities</b>		
Fundraising activities	38,862	17,863
Programme Activities, Events & Courses		
Sweden	8,199	10,414
Activities	1,465	1,352
Eurotour	0	410
Japan	20,890	0
Camps	6,969	3,189
Shirts	23	0
	<u>37,545</u>	<u>15,364</u>
Miscellaneous		
Misc	730	54
<b>Total Receipts</b>	<b><u>81,012</u></b>	<b><u>36,158</u></b>
<b>Cost of Charitable Activities</b>		
Fundraising Activities		
Fundraising	12,135	8,060
Minibus costs	2,337	2,506
Programme activities, events & courses		
Camps	3,515	4,299
Programme	3,215	3,679
Sundry equipment purchases	1,853	0
Shirts	46	0
Japan	42,719	444
Eurotour	0	2,719
Blair Atholl	0	151
Sweden	13,609	13,025
USA 2019	2,055	0
	<u>67,013</u>	<u>24,317</u>
Membership Subscriptions	1,110	1,560
Administration		
Administration	624	183
Miscellaneous		
Misc	1,119	273
<b>Total Payments</b>	<b><u>84,338</u></b>	<b><u>36,900</u></b>

